



# FIRE DEPARTMENT – CITY OF NEW YORK

BUREAU OF LEGAL AFFAIRS – PUBLIC RECORDS UNIT

9 MetroTech Center, Brooklyn, NY 11201

publicrecordsunit@fdny.nyc.gov – (718) 999-2681

## Fuel Tank Special Reports

This form is used to request copies of records held by the New York City Fire Department concerning existing, sealed, or removed fuel tanks. **There is a \$10 fee for each type of fuel tank report.**

This completed record request form may be submitted:

- In-person at the FDNY headquarters during regular business hours (weekdays from 8 a.m. – 2 p.m., excluding holidays).
- By postal mail (must also include a stamped, self-addressed envelope). Include payment.

Because payment must be included, these records requests cannot be processed via email. The FDNY accepts payment in the form of money order or check payable to “NYC Fire Department” (no e-checks) – CASH IS NOT ACCEPTED.

### Section A

#### Customer Information

Name

Address

Email Address

City

State

Zip Code

Telephone Number

### Section B

#### Report Type (\$10 / Per Report)

- AMOUNT AND SIZE OF EXISTING FUEL OIL / HEATING TANKS
- AMOUNT AND SIZE OF REMOVED OR SEALED FUEL OIL / HEATING TANKS
- AMOUNT AND SIZE OF EXISTING BURIED MOTOR VEHICLE TANKS
- AMOUNT AND SIZE OF REMOVED OR SEALED BURIED MOTOR VEHICLE TANKS
- HISTORY OF BURIED TANK LEAKS
- MOST RECENT TANK / PIPING TEST RESULTS

#### Property Information

Address

Borough

Zip Code

#### **FDNY Use Only**

Received

Processed