



F-2
 NYC Administration for Children's Services
 Division of Early Care and Education
Delegate Agency Policy Committee
Governance Attestation



Delegate Agency: _____

HS Director _____ Telephone No _____

Name Parent Elections Coordinator: _____ Telephone No. _____

E-MAIL _____

As per Head Start regulations 1304.50(b)(1) and (642(E)(VI), "each delegate agency governing body operating an EHS or HS program must (except where such authority is ceded to the Policy Committee/Council) propose, within the framework of these regulations, the

- total size of their respective policy groups (based on the number of centers, classrooms, or other program units, and the number of children served by the EHS or HS program)
- the Procedures for the election of parent members, and
- the procedure for election of community representatives

Finally, these proposals must be approved by the Policy Council or Policy Committee AND the Governing Board"

To ensure that each Delegate Agency is able to elect and sustain a viable DAPC, management staff must continually reassess its process for policy group composition and formation so that it can realistically meet the HS standards with regard to the group's decision making responsibilities and the challenges of maintaining the necessary levels of parent involvement (quorum*, committees).

ATTESTATION

I, _____, hereby attest that I have reviewed the DAPC Bylaws for
 (Name of HS Director)

_____ and attest that the abovementioned information on policy
 (Name of Delegate Agency)

group composition and formation that is included in our bylaws adequately and accurately reflects our current practice and procedure for ensuring consistency and fairness in the selection of policy group members

 Signature HS Director

 Date

 Signature PC Representative

 Date

 Signature Governing Board Date

Please submit when document is signed by all required members.