



EarlyLearn NYC Child Care Application Checklist

Forms:

- ❑ CS 925 (ECE 012) – Application for Child Care Subsidy
- ❑ ECE 008 – Notice of Eligibility For Child Care Service and Fee Agreement
- ❑ W 25 – History Sheet

Citizenship/Residency Documents:

- ❑ Copy of US Birth Certificate (for all children in the household under age 18)
- ❑ Copy of Alien Registration Card (if the child was not born in the US)
- ❑ Copy of Social Security Card (optional)
- ❑ Proof of New York City Address
- ❑ IDNYC

Income/Reason for Care Documents:

- ❑ If employed, Pay Stubs and/or CS 1069
- ❑ If self-employed, Current Income Tax Forms (ex. 1040, Schedule C, Schedule SE). If self-employed less than one year, notarized statement/accountant statement
- ❑ If attending educational/vocational training, ACD 1082
- ❑ If receiving SSI, Worker's Compensation, Unemployment Benefits, etc., proof of income documentation (i.e. award letter or recent check stubs)