

EarlyLearn Child Care Application Checklist

Forms:

- CS 925 (ECE 012) – Application for Child Care Subsidy**
- ECE 008 – Notice of Eligibility For Child Care Service and Fee Agreement**
- ECE-014 – History Sheet**

Citizenship/Residency Documents:

- Copy of US Birth Certificate** (for all children in the household under age 18)
- Copy of Alien Registration Card** (if the child was not born in the US)
- Copy of Social Security Card (optional)**
- Proof of New York City Address**
- IDNYC**

Income/Reason for Care Documents:

- If employed, Pay Stubs and/or CS 1069**
- If self-employed, Current Income Tax Forms (ex. 1040, Schedule C, Schedule SE)**
 - If self-employed less than one year, notarized statement/accountant statement**
- If attending educational/vocational training, ACD 1082**
- If receiving SSI, Worker's Compensation, Unemployment Benefits, etc., proof of income documentation (i.e. award letter or recent check stubs)**