



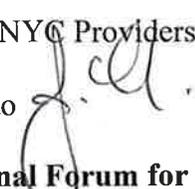
Ronald E. Richter
Commissioner

MEMORANDUM

Susan Nuccio
Deputy Commissioner/
Chief Financial Officer
Financial Services

Jose Mercado
Assistant Commissioner
Budget, Claiming & Revenue
Financial Services

150 William Street
10th Floor
New York, NY 10038

DATE: July 19, 2013
TO: EarlyLearn NYC Providers
FROM: Jose Mercado 
SUBJECT: **Informational Forum for Insurance Coverage for
EarlyLearn NYC Providers**
EL Numbered Memorandum #6

As notified previously and effective November 1, 2013, the New York City Central Insurance Program will no longer be providing insurance coverage to EarlyLearn providers.

To assist agencies transition in obtaining the necessary and appropriate insurance, ACS will be hosting an informational forum on August 1st, 2013 at the Children's Center (492 First Avenue, New York, NY 10153). Insurance brokers will be present to share information on their available products/types of insurance and related costs. There will also be representatives from Essena, the City's nonprofit group purchasing organization partner.

The informational forum will include:

- Presentations from ACS and the Mayor's Office of Contract Services (MOCS)
- Break-out sessions with insurance providers.

Attendees will be able to ask questions and gather information from the brokers during the break-out sessions. Directors and Financial Officers are strongly encouraged to attend.

Online registration is required to ensure room capacity. Please register here: <http://acsececipinfoforum.eventbrite.com/>