



## Dear Provider Community:

### Information Regarding Legionnaires' Disease:

The NYC Department of Health & Mental Hygiene (DOHMH) is currently investigating an outbreak of Legionnaires' disease in the South Bronx. The Health Department is testing water from cooling towers and other potential sources to determine the source of the outbreak. DOHMH advises that if you live in the area and experience respiratory symptoms like fever, cough, chills and muscle aches, you should seek medical attention immediately.

For more information and updated information, [visit the DOHMH website](#). ACS staff and provider agencies may contact Noreen Mulvanerty, Senior Director of Clinical Programs and Services within the Office of Child & Family Health, at [Noreen.Mulvanerty@acs.nyc.gov](mailto:Noreen.Mulvanerty@acs.nyc.gov) or 212-442-0516 for more information about addressing a specific concern.

## Cross Divisional

### [Back to School Summit](#)

The ACS Office of Education Support and Policy Planning is hosting its annual Back to School Summit on Friday, August 14, 2015, 8:30 a.m. – 4:00 p.m. Fordham University-Lincoln Center Campus, Pope Auditorium, 113 West 60th Street New York. This year's theme is "Trauma-Informed Education Intervention and Support".

The morning sessions will cover behavior crisis intervention and de-escalation, NYC DOE transportation option updates, and information on ACS and DOE collaborative efforts. For the afternoon, participants will have a choice of attending two breakout sessions! Topics are:

- Education Planning to address trauma of incarceration and school engagement for youth in Juvenile Justice settings
- NYC DOE Behavior Crisis Intervention/De-Escalation procedures, including contacting Emergency Medical Services
- Appropriate College and other Postsecondary Matching
- Trafficking and Sexually Exploited Youth
- Early Childhood Education and the Impact of Trauma on future learning
- Learning Cafe with the Office of Education Support and Policy Planning
- Gang Intervention

This is a private event for ACS child protective, foster care agency (including Education Coordinators/Specialists and PYA Specialists), juvenile justice and preventive agency casework staff/supervisors. **Registration is required.** Registration begins at 8:30 a.m. The event promptly begins at 9:00 a.m. To pre-register, click onto the following link: <https://www.eventbrite.com/e/back-to-school-summit-2015-tickets-17896113758>. Lunch will be served! We look forward to seeing you there!

### [Brooklyn DCP Third Annual Resource Fair/Back to School Event](#)

The Brooklyn Borough Office will hold its 3rd Annual Resource Fair/Back to School Event:

**When:** August 28, 2015 from 12-4pm

**Where:** Brooklyn DCP, 1274 Bedford Avenue

Featuring distribution of school supplies, face painting, Youth Chess lessons, NYPD Rock Climbing Wall, FDNY CPR demonstrations, Colgate Dental Van, New York Mobile Public library, along with FOOD and lots of FUN! For more information, contact Annette Eastmond at (718) 623-4934. [Download the event flyer.](#)

### [Volunteer for Dads Take Your Child to School Day](#)

Calling all volunteers! Be an ambassador for change! Join the Responsible Fatherhood Coalition (RFC) in its efforts to work with schools on "Dads Take Your Child to School Day" (DTYCTS), as well as a host of school and family-related activities. RFC partners include city, state and federal agencies, community-based organizations, concerned residents, community leaders and others. Volunteers are needed to partner with Parent Coordinators/Principals in advance of the September 22, 2015 DTYCTS Day activities. Prospective volunteers will participate in a training on Tuesday, August 25, 2015 and a de-briefing on Tuesday, September 29, 2015. Volunteers will also lead activities on DTYCTS Day, September 22, 2015. Download [volunteer invitation letter](#) and the [Training Information Flyer](#).

### [Draft Policies for Public Comment](#)

The following policies are being submitted for public comment over a 30 day period ending on September 8, 2015. Following a review of the submitted comments, these policies will be issued as final and the case practice expectations and requirements articulated within them will become effective.

Submit your comments via email to [draft.policy.comments@acs.nyc.gov](mailto:draft.policy.comments@acs.nyc.gov) no later than September 8, 2015 at 5:00 pm. Comments can also be sent by mail to: ACS Policy Unit, 150 William St., 17th Floor, RM H-2, NY, NY 10038.

Please click on the links to read the policies.

### [Mechanical Restraints for Limited Secure Placement](#)

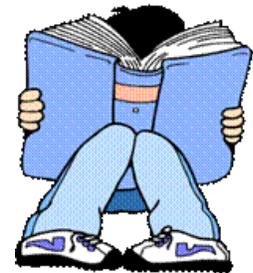
## CALENDAR OF EVENTS

### [Brooklyn DCP 3rd Annual Resource Fair/Back to School Event](#)

August 28, 2015  
12 noon – 4 pm  
Brooklyn DCP Offices  
1274 Bedford Avenue

[Download the event flyer.](#)

### [ACS Office of Education Support and Policy Planning](#)



Friday, August 14, 2015  
8:30 a.m. – 4:00 p.m.

Fordham University-Lincoln Center Campus  
Pope Auditorium  
113 West 60th Street New York, NY

To register, click onto the following link:

<https://www.eventbrite.com/e/back-to-school-summit-2015-tickets-17896113758>

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It is the policy of the Administration for Children's Services (ACS) to promote the safety of youth and staff in limited secure juvenile justice placement (LSP), as well as the surrounding community, using the least intrusive/restrictive intervention necessary. This policy establishes guidelines, prohibitions, and limitations on the use of mechanical restraints in LSP facilities and during transport. Mechanical restraints shall be used without purposely inflicting pain or harm, only in accordance with limitations and prohibitions on the use of physical interventions contained in each youth's Behavior Support Plan, and only when other forms of intervention are either inappropriate or have been ineffective.

#### [Visiting Youth in Juvenile Justice Placement Facilities](#)

Regular visiting between youth in juvenile justice placement and their families and other important people in their lives is critical for sustaining and strengthening those positive relationships necessary to support youths' rehabilitation, well-being, and development into adulthood. It is the responsibility of juvenile justice placement provider agencies (provider agencies) to arrange and facilitate agency visits between a youth and his or her parents/guardians, siblings, half-siblings, children, extended family or other discharge resources, and other persons of significance to the youth as long as such visits are not prohibited or restricted by court order and would not compromise the safety of youth, staff, visitors or security of the facility.

#### [Limited Secure Placement Personal Youth Search Policy](#)

The purpose of this policy is to provide clear guidance for staff to follow with respect to personal youth searches. Limited secure placement (LSP) providers are required to implement search policies and practices designed to maintain contraband-free programs throughout the LSP system. The primary purpose of any personal search is to protect the safety of youth and staff of the LSP facility, the community, and others who may be present, within a context that respects and promotes dignity and healthy relationships through effective communication, making empathetic connections, and establishing a structured, consistent environment. The LSP personal search policy makes clear the circumstances under which personal searches described in this policy are mandatory, and the circumstances under which such searches are to be conducted at the discretion of facility staff and/or Administration for Children's Services (ACS) staff. LSP providers are expected to make determinations regarding the need for personal searches based on ongoing assessments of the level of trust and open communication with individual youth and to conduct searches within the broader context of a conversation about personal responsibility, safety and trust.

#### [Medication Administration in Non-Secure and Limited Secure Placement Facilities](#)

All youth in the care of the Administration for Children's Services (ACS) in non-secure juvenile justice placement (NSP) and limited secure juvenile justice placement (LSP) facilities who require medication must receive their medication in the manner prescribed by a physician or other licensed health care practitioner authorized to issue prescriptions. To this end, this responsibility shall reside with the NSP or LSP provider. The purpose of this policy is to standardize safe and effective procedures for the storing, administering, accounting, and discarding of medications according to applicable federal, state, and local laws, and regulations commensurate with a physician's or other licensed health care provider's order.

### Foster Care

#### [B2H DD Waiver Slots Full](#)

The Bridges to Health program (B2H) has reached capacity in the Developmentally Disabled waiver (DD). The DD Slots are full and no more applications will be accepted by ACS at this time.

The Serious Emotionally Disturb waiver (SED) continues to be closed for new referrals. There are still vacancies in the Medically Fragile waiver (Med-F) with no waitlist in this category. As soon as there are vacancies, we will make an announcement. If you have any questions, please email the main B2H mailbox at [b2hacs@acs.nyc.gov](mailto:b2hacs@acs.nyc.gov).

### Preventive Services

[There are no Preventive announcements in this edition.](#)

### Juvenile Justice

[There are no Juvenile Justice announcements in the edition](#)

### Early Care and Education

#### [2015 Parent Elections](#)

ACS is strongly committed to our working in partnership with parents, governing boards and communities to create safe, nurturing and developmentally appropriate environments for young children. The Parent Advisory Committee (PAC) is a formal organization which provides an opportunity for parents with children enrolled in *Early Learn NYC programs* to be more involved in their child's education.

Please download and print the following forms and guides for more information:

[The 2015-2016 Parent Election Head Start/Dual Eligible and Child Care Election Booklet and Timeline](#)

[The 2015/2016 Child Care Election Manual](#)

[The 2015/2016 Child Care Parent Election Forms](#)

Programs, please begin to conduct parent orientations and other parent activities with the new families and your current parent body and policy committee. Please send **all** forms to the HSDAPC Election Mailbox. The email address is

[HSDAPC@ACS.NYC.GOV](mailto:HSDAPC@ACS.NYC.GOV)

*Please note that timeliness for parent elections is a factor in determining your agency's annual program evaluation score which is factored into your agency's VENDEX score; as such, it is important that you adhere to the timetable to submit requested documents to ACS.*

For any questions regarding Parent Governance, **please** contact the Parent Governance Team:

Miranda Harrison

Email: [Miranda.Harrison@acs.nyc.gov](mailto:Miranda.Harrison@acs.nyc.gov)

Phone: 212.393.5157, or

Eleanor Quallo

Email: [Eleanor.Quallo@acs.nyc.gov](mailto:Eleanor.Quallo@acs.nyc.gov)

Phone: 212.393.5129

## **[2015 Parent Elections Training](#)**

ACS is hosting trainings on Parent Governance & Parent Elections for all EarlyLearn programs. The training is for Directors and staff responsible for managing this critical area, including conducting the parent elections. Agencies will learn about parent governance and its importance to the organization, how to proceed with scheduling parent election activities, and the recordkeeping requirements for demonstrating successful parent elections.

### **For EarlyLearn Child Care Programs—Child Care Parent Elections 2015: Training**

Wednesday, August 12, 2015 from 9:00 am to 12:30 pm

The Salvation Army, Railton Hall

120 West 14th Street, New York, NY 10011

Register online: [https://acsece\\_elnyc\\_parentelect2015\\_childcare.eventbrite.com](https://acsece_elnyc_parentelect2015_childcare.eventbrite.com)

If you have any questions please contact [Miranda.harrison@acs.nyc.gov](mailto:Miranda.harrison@acs.nyc.gov) or [Eleanor.Quallo@acs.nyc.gov](mailto:Eleanor.Quallo@acs.nyc.gov)

### **For EarlyLearn Delegate Agencies—Head Start Parent Elections 2015: Training**

Wednesday, August 12, 2015 from 1:30 am to 4:30 pm

The Salvation Army, Railton Hall

120 West 14th Street, New York, NY 10011

Register online: [https://acsece\\_elnyc\\_parentelect2015\\_headstart.eventbrite.com](https://acsece_elnyc_parentelect2015_headstart.eventbrite.com)

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