



NEW YORK CITY DEPARTMENT OF CORRECTION
Joseph Ponte, Commissioner

Office of the Commissioner
75-20 Astoria Blvd, Suite 305
East Elmhurst, NY 11370

718 • 546 • 0890
Fax 718 • 278 • 6022

November 10, 2015

Stanley Brezenoff, Chair
NYC Board of Correction
51 Chambers Street, Room 923
New York, NY 10007

Dear Mr. Brezenoff:

In keeping with our goal to encourage and facilitate inmate visits with family members and friends, the Department is once again requesting that visits for Thanksgiving Day (November 26th) be conducted on a day schedule rather than an evening schedule. This request constitutes a variance from Minimum Standard 1-09 (c) (1) (i), which requires that the Department provide at least two evening visits on Monday through Friday.

The Department believes that this one-day modification to the visit schedule, which has been approved for many years, will enhance the opportunity for visitors to visit inmates during this holiday while also benefiting the staff members who work the visit posts.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink that reads "Joseph Ponte".

Joseph Ponte
Commissioner