

COMMUNITY BOARD TEN

STREET ACTIVITY PERMIT APPLICATION GUIDELINES

1. Community Board Ten requires that applicants be at least 21 years of age.
2. Applicants must file applications on-line and submit a copy to the Community Board Ten District Office at least 90 days prior to the date of activity, OR file a paper application obtained at the Street Activity Permit Office, 100 Gold Street, 2nd Floor, New York, NY 10038 to the Community Board Ten District Office at least 90 days prior to the date of activity.
3. All Applications must be submitted with a petition from at least 60% of residents and businesses that live and work on the block that you are requesting to close. The petition must be submitted to the Community Board Ten District Office 90 days in advance of the event.
4. If the applicant is an organization (i.e. School, Church), a letter of support from the sponsoring group on letterhead, signed by the head of the organization must be supplied.
5. Application fee is \$25.75 when filing on-line. Fee is payable by credit card or e-check online. If filing with a paper application obtained at the Street Activity Permit Office, the fee is \$25.00 payable by certified check or money order made out to NYC Department of Finance.
6. Sponsors must be a non-profit community organization located within the boundaries of Community Board Ten, if applying for a Street Festival.
7. Street Activity Permit Applications will not be accepted for the following dates:
 - July 4th
 - Labor Day Weekend (Saturday, Sunday or Monday)

STREET ACTIVITIES WITHIN COMMUNITY BOARD TEN ARE TO BE SPONSORED BY AREA RESIDENTS OR MERCHANTS OR THOSE WHO HAVE AN INTEGRAL INTEREST IN OUR DISTRICT.

NOTE: THE APPLICANT AGREES TO INDEMNIFY THE CITY OF NEW YORK FOR ANY AND ALL PERSONAL DAMAGES ARISING OUT OF THE ACTIVITIES OF THE APPLICANT IN CONNECTION WITH WHICH THIS PERMIT IS ISSUED, BY REASON OF HIS OR HER NEGLIGENCE. THE APPLICANT FURTHER AGREES TO COMPLY WITH ALL PERTINENT PROVISIONS OF NEW YORK LAWS, RULES AND REGULATIONS.