



DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES

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Assistant Commissioner/Operations

Issuance # 161

OPERATIONS
POLICY AND PROCEDURE NOTICE # 3/89

To: Distribution

From: Fredric J. Pocchi, P.E., Assistant Commissioner

Date: March 14, 1989

Subject: Filing of Asbestos Forms

F. Pocchi by [Signature]

Amended: Operations Policy and Procedure Notice # 1/87
from Joseph M. White, Dated March 13, 1987

Effective: April 3, 1989

Purpose: To amend the asbestos forms filing procedures to reflect changes to the Department of Environmental Protection (DEP) Asbestos Control Program Regulations, Section 8151.

Specifics: All applicants filing a Plumbing Repair Application (PRA) for the installation, alteration or removal of fuel-burning equipment will be required to file the applicable asbestos form prior to approval. The cashier will review the PRA to determine if the application involves fuel-burning equipment as indicated in Section 5, "Additional Considerations". If fuel-burning equipment is involved, the cashier must verify that either an ACP5 "Not an Asbestos Project" or an ACP7 "Asbestos Project Notification" was collected to be forwarded to DEP and the Department of Sanitation. The cashier will ensure that the appropriate fees are also collected.

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