

THE CITY OF NEW YORK
HOUSING AND DEVELOPMENT ADMINISTRATION
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

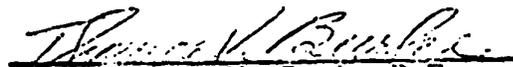
DATE: May 28, 1974

TO: Borough Superintendents
FROM: Thomas V. Burke, Director of Operations
SUBJECT: BLOCK AND LOT CERTIFICATIONS

This memorandum supplements the memorandum dated October 4, 1973 on the same subject. (*Page 800)

Because of the hiring freeze and shortage of personnel in various city departments, certification of block and lot numbers shall no longer be required by the Department of Buildings except as indicated below:

1. Where examination of the application and comparison to previous plot diagrams in the department records indicate a discrepancy.
2. Where the index card for the premises shows no demolition on the site. (New Buildings)
3. Where there is no index card or records for the site.
4. For Demolition of Unsafe Buildings where there is a discrepancy in the application and department records.
5. Where tract of land is being subdivided for housing, etc., primarily in Richmond and Queens.


Thomas V. Burke, P.E.
Director of Operations

TVB/LR/sc

REFERENCE:

- One Stop Service of the Related Agency - (Page 33)
Section 11 Department of Real Property Assessment
- 7-15-70 T.V. Burke - Block & Lot Certifications *Page 385
New Buildings & Alterations
- 8-7-70 J.T. Walsh - Block & Lot Certifications *Page 390
Include Demolitions
- 8-4-73 T.V. Burke - Block & Lot Certifications *Page 300
No longer required in Brooklyn
and Queens.

* See bound volumes of memorandums and directives

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