

**City of New York
DEPARTMENT OF BUILDINGS
Job Posting Notice**

Civil Service Title: Plan Examiner	Level: 00
Title Code No: 22410	Salary: \$62,023--\$75,000 Annually
Business Title: Build It Back Plan Examiner	Work Location: 80 Centre St., N.Y.
Division/Work Unit: Build It Back	Number of Positions: 5
Job ID: 179821	Hours/Shift: 35 hours (minimum)

Job Description

THIS IS A LONG-TERM TEMPORARY FUNDED POSITION WITH AN ESTIMATED DURATION OF UP TO 3 YEARS

The NYC Build It Back program allows homeowners, landlords and tenants in the five boroughs to apply for recovery assistance. New York City, through the Mayor's Office of Housing Recovery Operations (HRO), is allocating Community Development Block Grant Disaster Recovery (CDBG-DR) funds to address urgent infrastructure, housing and business needs in areas hardest hit by Hurricane Sandy. The staff hired for this program are directly associated with this CDBG-DR grant funded initiative and are hired until the program ends.

Under general supervision, perform responsible supervisory and detail oriented work, in the engineering or architectural analysis of structures and building equipment systems, and the examination of plans for the construction, alteration or repair of buildings and equipment systems under the jurisdiction of the Department of Buildings. Will perform work related to the following responsibilities:

Examining and reviewing design and/or equipment plans and specifications for the construction, alteration or repair of buildings under the jurisdiction of the Department of Buildings to note compliance with and violation of Construction Code provisions and other pertinent codes and regulations regarding structures, materials, applications, and methods of construction, etc.

Interpreting the Construction Code, Zoning Resolution and other rules, regulations and legislation as they apply to the legality of proposed building construction, alteration or repair, including all Energy code requirements.

Preparing reports and recommendations on the approval of applications and the issuance of permits for building construction.

Engaging in research, investigations, studies and examinations related to the construction or demolition of structures subject to the provisions of the Construction Code.

May be required to perform fieldwork to make on site determination of structural stability and safety.

Additional duties and projects as needed.

Minimum Qualification Requirements

1. **License or Registration Requirement:** A valid New York State Professional Engineers License or a valid New York State Registration as an Architect. Current New York State registration as a Professional Engineer or Architect must be maintained for the duration of your employment.

2. **Education and Experience Requirement:**

- a. Four (4) years of full-time, satisfactory experience in architecture or civil engineering performing work in building design, building construction, or building equipment systems design, of which two years must be in building design or building equipment systems design; or
- b. A Masters degree or higher in civil engineering, or a five-year Bachelor of Architecture or a Master of Architecture, and three (3) years of full-time, satisfactory experience in architecture or civil engineering performing work in building design, building construction, or building equipment systems design, of which two (2) years must be in building design or building equipment systems design.

Preferred Skills

Working knowledge of the NYC Construction Code and Zoning Resolution.
Excellent communication and organizational skills.

Additional Information

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Residency Requirement

New York City Residency is not required for this position

To Apply

For Non-City/External Candidates: Visit the [External Applicant NYC Careers site](#) and search for the specific Job ID #.

For Current City Employees: Visit [Employee Self-Service \(ESS\)](#) to view and apply for available positions. Click on Recruiting Activities, Careers, and search for the specific Job ID #.

Posting Date: 12/31/2014

Post Until: Filled