

THE CITY OF NEW YORK
HOUSING AND DEVELOPMENT ADMINISTRATION
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: July 2, 1971

TO: Borough Superintendents
FROM: Thomas V. Burke, Director of Operations
SUBJECT: Filing of Form 10F "Amendment Controlled Inspection"

For New Building applications in cases where architectural and structural plans are approved and a permit is desired by the applicant, the permit may be issued subsequent to the filing of mechanical plans. No mechanical work is to be done on the building until the mechanical plans are approved. Form 10F entitled "Amendment Controlled Inspection" must be filed and completed prior to or at the time the mechanical plans are approved.

For other than New Building applications form 10F when required, is to be filed and completed prior to the issuance of a work permit.

TVB/WMS/sl


Thomas V. Burke, P.E.
Director of Operations