

DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: June 15, 1979

TO: EXECUTIVE STAFF

FROM: Irwin Fruchtman, P.E., Commissioner

SUBJECT: Assignment of Criminal Court Staff to Office of
General Counsel

This is to advise that effective May 22, 1979, the below listed personnel were assigned to the Office of the General Counsel in the indicated capacities. As of the date of assignment these staff members report to and are supervised by Mr. A. Louis Munoz, the General Counsel. Further administrative arrangements shall be made to insure that the personnel matters and administrative concerns of this unit are fully within the purview of the General Counsel.

The aforementioned personnel are as follows:

1. Mr. Dennis Scanlon. Assistant to the General Counsel in charge of Criminal Court matters.
2. Mr. Frank Lesser, Clerk
3. Mr. Richard Cline, Clerk

Any inquiries concerning the above are to be directed to the General Counsel.

I would also like to take this opportunity to advise you that any matters, issues or problems concerning submissions of legal papers to the Criminal Court, appearances before said court and any other communications to the court are under the jurisdiction of the General Counsel and his Assistant-in-Charge of Criminal Court matters.

IF/ALM/res


Irwin Fruchtman, P.E.
Commissioner

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