

THE CITY OF NEW YORK
HOUSING AND DEVELOPMENT ADMINISTRATION
DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: March 21, 1974

TO: Borough Superintendents

FROM: Director of Operations, T. V. Burke, P.E.

SUBJECT: Preliminary Inspection Prior to Demolition

Effective at once all preliminary inspections prior to issuance of demolition permits for demolition of structures under contracts issued by the Department of Development, will be made by inspectors of the Department of Development. If all other requirements are complied with the Demolition Permits shall be issued without preliminary inspection by Department of Building personnel provided that the Form 260 "Request for Inspection Prior to Demolition" signed by a Demolition Inspector of the Department of Development and countersigned by Messrs. S.B. Feller or A.D. Ragogna is presented with the application for a Demolition Permit. The Department of Development is accepting responsibility for the accuracy of the reports they submit on Form 260.

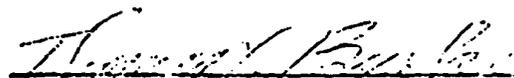
On the Form 260 - items 1 through 4 shall be completed. By agreement the Department of Development will notify the respective Borough Superintendent when it is found that demolition has commenced without a permit. When so notified the Borough Superintendent shall cause an inspection to be made and proper action taken.

Construction Inspectors shall be responsible for surveillance and inspection of the actual demolition and for compliance with all laws, rules and regulations pertaining to demolition.

Where it is required that a new fire escape must be erected on an adjoining building prior to issuance of a demolition permit, the examination of a B.W. filed for compliance shall be expedited when requested by the applicant.

Inspectors of the Building Department will continue to make pre-demolition inspections of those buildings not demolished by the Department of Development.

This memo supersedes memo "Demolition Under Board of Health Resolution" dated December 12, 1970 and memo "Preliminary Inspection Prior to Demolition" dated July 1, 1971.



Thomas V. Burke, P.E.
Director of Operations

TVB:JL:mr
Attachment Form 260
cc: Executive Staff
Chief Construction Inspectors
Director of Demolition, S.B. Feller

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