

UPCOMING CHANGES

Deactivation of Construction Trade Licenses

Effective October 6, 2016, the Department will allow the following licensees to deactivate their licenses while remaining active in their respective trades: **Master Plumbers, Master Fire Suppression Piping Contractors, High Pressure Boiler Operating Engineers, Riggers, Sign Hangers, Oil Burners, Site Safety Managers, Hoist Machine Operators, Welders, and Private Elevator Agency Directors/Inspectors.**

This upcoming change is outlined in Title 1 of the Rules of the City of New York Section [104-26](#).

Deactivation Information

- Beginning October 6, 2016, active Licensees engaged in the trades listed above will be allowed to deactivate their licenses. Deactivated licensees may only remain active in the trade as an employee of another licensee. License deactivations are subject to review and will be scheduled **by appointment only**. To schedule an appointment send your request to licensedeactivations@buildings.nyc.gov with the subject line Deactivations.
- Deactivated licensees **must** continue to renew their registrations and are subject to all provisions in regards to the renewal of the registration.
- After the fifth year of deactivation, proof of being supervised by an active licensee within their respective trade, for three years, **must** be submitted in order to renew the deactivated license. Licensees **must** close out all jobs and pending applications, pay all outstanding fines, and resolve pending violations associated with their license or licensed business, in order to deactivate their license.
- Department-issued license cards, plates, or seals **must** be surrendered upon deactivation.
- Licenses may remain deactivated for up to twelve (12) years, after which time the license must be reactivated.
- Licensees cannot deactivate an expired license.
- The license deactivation fee will be **\$50.00**.