

UPCOMING CHANGE

Builder Pavement Plans or Checklist in Lieu of Plans Required Before Requesting an Inspection in DOB NOW: *Inspections*

For all Builder Pavement Plan (BPP) applications, the BPP Plans or the Checklist in Lieu of Plans must be uploaded to DOB NOW: *Inspections* before an inspection may be requested.

Effective **August 19, 2016**, before requesting a BPP inspection, two documents must be uploaded into **DOB NOW: *Inspections***:

- 1) BPP Final Survey; and
- 2) BPP Plans *or* Checklist in Lieu of Plans.

Both documents must be uploaded separately and users must select the proper document type from the drop down menu at that time.

If either document type is not uploaded, an error message indicating which document is missing will be generated and you **will not be allowed to request an inspection**.

For any BPP inspection requests submitted prior to August 19, 2016 that have not yet been inspected, applicants will also be required to upload the BPP Plans or Checklist in Lieu of Plans before the inspection can be conducted. If the documents are not uploaded, the inspection result will be marked as **Fail – Final**. You will be required to upload the BPP Plans or Checklist in Lieu of Plans and request another inspection.

Post Until: December 31, 2016