

## SERVICE UPDATE

### Online Payments: e-Checks

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Beginning January 13, 2014, the Department will accept e-Checks as a form of payment. There is no convenience fee for e-Check payments.

Credit card payments continue to be accepted. These charges will carry a 2.49% convenience fee. This charge will be assessed on the total payment amount due for in-person and online transactions.

#### Credit Card Payments

The Department accepts credit card payments by Visa, MasterCard, Discover and American Express.

This 2.49% convenience fee is required by the third-party credit card processor and is non-refundable. This charge will be applied to all credit card transactions processed online or in-person, and it will be itemized as a separate charge payment made directly to the credit card company.

Questions? Please contact the Department's Cash Receipts Unit by phone at (212) 393-2253 or e-mail at [cashreceipts@buildings.nyc.gov](mailto:cashreceipts@buildings.nyc.gov) .