

UPCOMING CHANGE

Account Statements for Electrical Firms

Effective November 1, 2011, the Department will mail account statements to electrical firms on a quarterly basis. For example, the November statement will include balances from August 1 through October 31.

Checking Account Balances

To view an account balance online, use the Buildings Information System (BIS) on the Department's website at nyc.gov/buildings. Once in BIS, select the Category B Skilled Trades Licensees/General Contractors/Registrant Search. You'll need your license number, firm number and PIN to access balances.

Payment Due Date

As a reminder, any remaining balance for a permit fee must be paid after the scheduled inspection is completed or 30 days after the completion date that is specified on the permit application. See RCNY Title 1 §35-02.