

# UPCOMING CHANGE

## Electrical Advisory Board: New Location + Submission Process

Beginning Monday, June 17, the Electrical Advisory Board will be located at 1 Centre Street in Lower Manhattan – and there is a new process to submit applications for electrical installations of 1,000 KVA and above, as well as requests for special permission and new material approvals.

### New Submission Process

Requests for submission numbers to track fee payments may be made in person or by emailing [EAB@buildings.nyc.gov](mailto:EAB@buildings.nyc.gov). Requests must include the following information:

- Applicant name and address;
- Installation location; *and*
- Type of submittal (service 1000 KVA or over, equipment or special permission).

The Board will reply, providing a submittal number; you will then be able to make a payment at Central Inspections Cashiers on the 4<sup>th</sup> Floor at 280 Broadway. Fees remain unchanged:

- |  |       |
|--|-------|
| 1. Electrical Installations (1000 KVA or higher) | \$650 |
| 2. Special Permission                            | \$350 |
| 3. Equipment and Materials                       | \$200 |

A duplicate receipt will be generated at the time of payment, which must be presented with your submittal. Submissions can be dropped off or mailed to:

NYC Development Inspections Services  
1 Centre Street  
Room 2337  
New York, NY 10007

### New Contact Information

Mailing Address:	Electrical Advisory Board 1 Centre Street, Room 2337 New York, New York 10007
Phone Number:	(212) 393 - 2985
Email Address:	<a href="mailto:EAB@buildings.nyc.gov">EAB@buildings.nyc.gov</a>

### Additional Information

For information regarding the Electrical Advisory Board's 2013 meeting schedule and how to make a submission to the Board, visit our Electrical Advisory Board home page and review [RCNY §34-05](#).

Michael R. Bloomberg, Mayor  
Robert D. LiMandri, Commissioner

[EAB@buildings.nyc.gov](mailto:EAB@buildings.nyc.gov)  
[nyc.gov/buildings](http://nyc.gov/buildings)