



## Emergency Plumbing Work Information

In the aftermath of Hurricane Sandy, if emergency plumbing work is needed a Licensed Master Plumber may file an [Emergency Work Notice](#) prior to filing the Limited Alteration Application (LAA1).

Applicants are encouraged to use the Department's [electronic filing](#) system to file their applications in order to speed up the approval process.

Applicants must include the following information in the Emergency Work Notice:

- Address of where the work is occurring
- Nature of the emergency or hazardous condition
- Name, license number, telephone and fax number, and/or e-mail address of the licensed master plumber performing the work
- Registration Number(s) of Existing Boiler(s)
- A statement that an LAA1 will be filed within 2 business days

Emergency Work Notices can be filed in one of the following ways:

**Email:**

[laa-pr@buildings.nyc.gov](mailto:laa-pr@buildings.nyc.gov)

**Fax:**

(212) 566-5823

*All faxes must include the licensee's signature and seal.*

**Mail/In Person:**

Limited Alteration Applications Unit

280 Broadway, 5th Floor

New York, New York 10007

Monday through Friday

9:00am to 4:00pm