



DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES

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Issuance # 135

OPERATIONS
POLICY AND PROCEDURE NOTICE # 23/88

To: Distribution

From: Fredric J. Pocchi, P.E., Assistant Commissioner

Date: October 4, 1988

Subject: Scheduled Inspections

Amended: Procedure, February 11, 1986 from Joseph M. White
Page 2078-2081.

Purpose: To redefine the term "Major Alteration" as used in
conjunction with the referenced procedure.

To require the applicant to state whether structural stability
will be affected in the job description section of the work
application.

Specifics: Redefinition of "Major Alteration":

The following will be the definition of "Major Alteration".

A Major Alteration, for the purpose of this procedure, is
defined as one with an estimated cost of \$150,000 or more, where
the work consists of the following:

1. Work where structural stability will be affected during construc-
tion operations.

Examples:

- a. removal of bearing walls
- b. temporary or permanent transfer of loads
- c. whenever shoring and/or bracing is required

2. Work involving any new additions to the structure

Examples:

work requiring

- a. excavations
- b. underpinning
- c. footings
- d. foundations

One and two family dwellings are excluded from this procedure.

At the discretion of the Commissioner or a designated representative any other alteration may be classified as a "Major Alteration".

Applicant's Statement:

The applicant must state on any alteration application whether structural stability will be affected during construction operations or not. This statement must be included in the job description section of the application. If this statement is not present the plan examiner will note it as an objection.

FJP:HG:mh