

DEPARTMENT OF BUILDINGS

DEPARTMENTAL MEMORANDUM

DATE: December 20, 1985

TO: Borough Superintendents and Local Law #5 Borough Coordinators  
FROM: George E. Berger, P.E., Assistant Commissioner *GEB*  
SUBJECT: Local Law #5 Procedures and Revision of Directive 11/74

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Violations shall be dismissed at the borough level. Violation dismissal notices shall be sent to the Director of Local Law #5 at 120 Wall Street. The Director of Local Law #5 will then submit a request to the computer section to remove the violation from the computer.

The Alteration number shall appear on all requests to allow the installation of an Advisory System wherever an alternation has already been filed. A copy of such request will be sent to the Borough Coordinators by the Director of Local Law #5.

Any comments the plan examiner or Borough Coordinator may have regarding the validity of such advisory requests should be submitted to the Director of Local Law #5.

A letter indicating the results of the decision on the Advisory System made by the High Rise Task Force will be sent to the Borough Coordinator by the Director of Local Law #5.

Directive 11 of 1974 required all subsequent work to be filed as an amendment to the original Local Law #5 alteration application. Starting immediately all Fire Alarm applications shall be filed on a separate Miscellaneous or Building Notice application. The applicant shall file an amendment to the alteration application indicating that the Fire Alarm System has been filed under a separate Miscellaneous or Building Notice application. The amendment shall contain the Miscellaneous or Building Notice application number.

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