

SERVICE UPDATE

Personnel Hoist Filing Requirements

All elevator and Personnel hoist plans submitted to the Elevator Unit are professionally certified and must be constructed in compliance with the manufacturer's specification as per chapter 33 section 18 of the NYC Building Code (2008). A NYS registered design professional must sign and seal the plans to certify and assume full responsibility for the design.

Personnel hoist construction documents must:

- Identify **all materials and components** to be used including identification of the test standard(s) to which they conform
- Provide supporting information and/or test data from the manufacturer attesting to such conformance as per section 28-104.7.8 of the NYC Administrative Code (2008).

Personnel hoists shall be constructed per plans approved by the Elevator Unit. If a Personnel hoist is constructed contrary to the approved plans, the department may withhold issuance of an Elevator Certificate for the device until construction of such hoist is brought in compliance with the approved plans.