

**City of New York
DEPARTMENT OF BUILDINGS
Job Posting Notice**

Civil Service Title: PLAN EXAMINER (BLDGS)	Level: 00
Title Code No: 22410	Salary: \$62,023--\$75,000 Annually
Business Title: Plan Examiner	Work Location: CITYWIDE
Division/Work Unit: Citywide	Number of Positions: 10
Job ID: 183307	Hours/Shift: 35 hours (minimum)

Job Description

The Department of Buildings is a dynamic municipal agency committed to ensuring safe and compliant construction in NYC. We are seeking Plan Examiners to join our team.

Under general supervision, perform responsible supervisory and detail oriented work, in the engineering or architectural analysis of structures and building equipment systems, and the examination of plans for the construction, alteration or repair of buildings and equipment systems under the jurisdiction of the Department of Buildings. Will perform work related to the following responsibilities:

Examining and reviewing design and/or equipment plans and specifications for the construction, alteration or repair of buildings under the jurisdiction of the Department of Buildings to note compliance with and violation of Construction Code provisions and other pertinent codes and regulations regarding structures, materials, applications, and methods of construction, etc.

Interpreting the Construction Code, Zoning Resolution and other rules, regulations and legislation as they apply to the legality of proposed building construction, alteration or repair, including all Energy code requirements.

Preparing reports and recommendations on the approval of applications and the issuance of permits for building construction.

Engaging in research, investigations, studies and examinations related to the construction or demolition of structures subject to the provisions of the Construction Code.

May be required to perform fieldwork to make on site determination of structural stability and safety.

Additional duties and projects as needed.

Minimum Qualification Requirements

1. License or Registration Requirement: A valid New York State Professional Engineer's License or a valid New York State Registration as an Architect. Current New York State registration as a Professional Engineer or Architect must be maintained for the duration of your employment.

2. Education and Experience Requirement:

a. Four (4) years of full-time, satisfactory experience in architecture or civil engineering performing work in building design, building construction, or building equipment systems design, of which two years must be in building design or building equipment systems design; or

b. A Masters degree or higher in civil engineering, or a five-year Bachelor of Architecture or a Master of Architecture, and three (3) years of full-time, satisfactory experience in architecture or civil engineering performing work in building design, building construction, or building equipment systems design, of which two (2) years must be in building design or building equipment systems design.

Preferred Skills

Working knowledge of the NYC Construction Code and Zoning Resolution.

Excellent communication and organizational skills.

Residency Requirement

New York City Residency is not required for this position

To Apply

For Non-City/External Candidates: Visit the [External Applicant NYC Careers site](#) and search for the specific Job ID #183307.

For Current City Employees: Visit [Employee Self-Service \(ESS\)](#) to view and apply for available positions. Click on Recruiting Activities, Careers, and search for the specific Job ID #183307

No phone calls, faxes or personal inquiries permitted.

NOTE: ONLY THOSE CANDIDATES UNDER CONSIDERATION WILL BE CONTACTED

Posting Date: 4/16/15

Post Until: Filled

The City of New York is an Equal Opportunity Employer