

Purpose of form:

Must submit form to satisfy Street Tree Check required item prior to job approval. Applies to all NB, A1 and A2 enlargement applications. The form certifies the number of trees required on the property as per the Zoning Resolution § 23-05. The form also describes how the street tree requirements will be satisfied. The form must reflect the submitted plans and must be updated and resubmitted when necessary.

1 Location Information

Provide borough, block, lot, BIN and community board number of the location where the work will be performed. Provide the house number and street name, and floors where the work will be performed.

2 Applicant Information

Provide last name, first name, middle initial, business name, phone number, address, fax, city, state, zip code and license number of the P.E. or R.A. who prepared the plans and specifications for this application. For 'Type', enter whether the applicant is a P.E. or R.A.

3 Certifications

Check box to certify that the application complies with all street tree requirements.

Total Required Tress - enter street frontage in linear feet, allowable deduction in linear feet (deductions are only possible for use group 16B, 16C and 16D) and total street frontage (subtract deductions, if any). Divide the 'Total Applicable Street Frontage' by 25 to calculate the number of trees required. Round up if the fraction is one-half or greater (ZR § 26-41).

Total Proposed Trees - enter number of tress to be removed (Parks Department tree removal permits are required prior to job approval), number of existing trees on-site, number of tress to be planted on-site, number of trees to be planted off-site and number of trees where a payment will be paid to Parks for planting. If trees planted off-site or trees satisfied with tree fund payment under previous application, enter number of trees along with DOB job number and documentation from Parks. Enter zero any time any of the options does not apply. Subtract the number of trees to be removal from the total and enter the number on the bottom line.

4 Exemptions

Only fill out this section if the proposed work or dominant use group is exempt as specified by the NYC Zoning Resolution

If the dominant use group is 17 or 18, check the first box and proceed to section 5.

If the proposed work is an enlargement of a single or two family residence AND 1) is not in one of the specified district as per the ZR, and 2) is not an enlargement of 20% or more pursuant to the Quality Housing Program, check the box and proceed to section 5.

If the work is exempt because it is NOT an enlargement of 20% or more, NOT a change of use of 20% or more or NOT a detached garage that is 400 square feet or greater, check the box and all three sub-boxes, and proceed to section 5.

5 Statements and Signatures: Applicant of Record and Owner

The owner must sign and notarize the affidavit statement.

Applicant signs and seals the affidavit statement. The name must match the name from the Applicant Information section above (Section 2).