



DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES
60 HUDSON STREET, NEW YORK, NY 10013

CHARLES M. SMITH, Jr., R.A., Commissioner

GEORGE E. BERGER, P.E.
Assistant Commissioner
Building Construction

TO: BOROUGH SUPERINTENDENTS

FROM: GEORGE E. BERGER P.E.
ASSISTANT COMMISSIONER

SUBJECT: MINUTES: Borough Superintendents'
Technical Meeting No. 112
Tuesday, May 30, 1989 - 2:00 P.M.
Executive Offices - 60 Hudson Street
14th Floor Conference Room

ATTENDING: Deputy Commissioner S. O'Brien
Assistant Commissioner G.E. Berger, P.E.
General Counsel, C.R. Foy, Esq.
Chief Elevator Inspector Allen Watson
Borough Superintendents:
Ernest Cocolicchio, P.E.
Philip Goldstein, P.E.
Shirley L. Klein, R.A.
Philip Olin, P.E.
George Sakona, P.E.

ITEM #1: Referred by Assistant Commissioner G.E. Berger, P.E.

SUBJECT:
Discussion of procedures for approval of Street Fairs
and Carnivals.

DETERMINATION:
Deputy Commissioner O'Brien described the established
procedures for street fairs and carnivals approval. He
stated that when held in streets there is no zoning
regulation involved. When held on private properties,
an application is filed with the Department of Consumer
Affairs which sends a letter to the Bureau of Electrical
Control for the approval of electrical installation and
another letter to the Department of Buildings for the
approval of the rides by the elevator division. The
Department of Buildings is not asked to review the
application for compliance with the zoning regulations.
If there is a zoning complaint, we should respond and
issue a violation if non-conformance is found.

PROCEDURE FOR ISSUING RIDE LICENSES

1. Ride Operators make application for a Consumer Affairs license at Consumer Affairs, 80 Lafayette Street, no later than 30 days prior to the scheduled first day of operation.
2. The Department of Consumer Affairs accepts the license fee and application and determines when the rides will be ready for inspection.
3. DCA makes their preliminary investigation (checks liability insurance, previous history, outstanding judgements, violations, etc.)
4. DCA then forwards copies of the request for inspection to :
 1. Department of Buildings
 2. Bureau of Electrical Control
5. DCA has a "Ride Hotline" telephone number that is manned during and after normal business hours, which serves as clearinghouse for ride information for agencies. In addition, each agency provides DCA and the Police Desk at City Hall with a telephone number where someone can be reached at all times.
6. DCA sends the license application to the local Police precinct, who, upon approval from DCA communicated through the Police Department's Office of Operations, releases it to the ride operator.
7. Each of the agencies (both the Department of Buildings and Bureau of Electrical Control) upon receiving notification from DCA of what rides are to be erected makes arrangements to send inspectors to the site on the date that the rides are expected to be ready for operation and inspection.

NOTE THAT ONLY THE DEPARTMENT OF CONSUMER AFFAIRS CAN REQUEST THESE INSPECTIONS. NO INSPECTION SHOULD BE MADE UNLESS REQUESTED BY DCA ONLY.

8. Following an inspection, each agency's inspector calls the DCA Hotline number and informs DCA of its inspection.
9. Upon the satisfactory inspection by all three agencies, the person on the DCA Hotline calls the Police Department's Office of Operation and informs them to instruct the local precinct to release the permit.

When a ride fails to pass any of the inspections, DCA notifies the Police Department's Office of Operations, who communicates such information to the precinct with the instruction not to release the license.

10. No rides are to operate if a DCA license has not been issued. A Police precinct, either on its own initiative or at the instruction of DCA, or the Director of the Street Activity Permit Office through the Police Department's Office of Operations, will close down any such unlicensed rides. (Unlicensed rides are a violation of Administrative Code Section B 32-41.0, (a) It shall be unlawful for any person to act as a common show operator without a license therefor.)
11. It is DCA's responsibility to remind all ride operators that presently do business with them of this procedure. It is also the responsibility of the Street Activity Permit Office, HPD, Department of Real Property, Ports and Terminals and Parks Department etc. to inform the sponsors of events to whom they issue permits or leases of the requirements and procedures.
12. Each agency that issues leases or permits for such events should be assured before any permit or lease is issued, that the ride operators have taken the proper steps to secure a license (license fee receipts or other evidence of application to DCA).
13. This procedure is required for any ride that is erected in the City for public entertainment, including those rides on private property.

THE CITY OF NEW YORK
DEPARTMENT OF CONSUMER AFFAIRS

COMMON SHOW FAIR RIDE INSPECTION REQUEST

DOB/Elevator Division
60 Hudson Street/5th Floor
New York, N.Y. 10013

FROM: HENRY VALLE - DCA

DATE: May 23, 1989

NAME/LOCATION: Rides R Us, Inc.
1675 Metclaff Ave
Bronx, N.Y.

BASIC LICENSE #: 836611

APPLICATION #'s: 850308 - 850314

FAIR DATES: 05 / 25 /89 - 06 / 4 /89

Please contact Henry Valle of (DCA) at 566-5608/5609 from 8:30a.m. thru 8:00p.m.

Dear Mr. Caldararo :

An application for a license has been made to this Department to operate common show fair rides at the location specified above.

Would you please certify to this Department whether or not the area in which the rides are to be operated fully complies with all requirements of the laws, regulations and rules over which your Department has jurisdiction.

In addition, please conduct a safety inspection on May 25, 1989 of all rides listed below (or on the attached page):

<u>RIDE NAME</u>	<u>RIDE IDENTIFICATION NUMBER</u>
1) Wheel	912040
2) Swinger	004673
3) Heart Flip	752-M5
4) MGR	6732
5) Round Up	Tm227
6) Flinestone	72678
7) Kiddie Swirl	
8)	
9)	

TO: DEPARTMENT OF CONSUMER AFFAIRS

FROM: DOB (BUREAU OF ELECTRICAL CONTROL)

DOB (ELEVATOR DIVISION)

COMMUNITY ASSISTANCE UNIT

DATE: _____

RE: COMMON SHOW FAIR RIDES

Your communication with reference to the common show fair ride license application (as described on the reverse side of this page) has been received.

An inspection conducted on _____ shows that insofar as this Department has jurisdiction relating to common show fair rides and the places used therefor:

This Bureau/Division/Unit has no objections to the stated use of the premises and the common show fair rides listed on the reverse side of this page.

This Bureau/Division/Unit has the following objections:

- A) _____
- B) _____
- C) _____
- D) _____

 (SIGNATURE OF BUREAU/DIVISION/UNIT REP.)

 (PRINT NAME)

 (TITLE)

 (DATE)

 (PHONE NUMBER)

TO: Department of Consumer Affairs
FROM: Department of Buildings, Elevator Division

LOCATION: _____ BORO: _____

DATE ON SITE: _____ FROM: _____ TO: _____

NUMBER OF DEVICES: _____

An inspection conducted on _____ shows that the common fair show rides listed on the attached form were found mechanically fit for use.

This Division has the following objections: _____

Inspector: _____
Signature

Date: _____