

[FORM NO. 3- Revocation]

[DATE]

OWNER: [NAME]

APPLICANT: [NAME]

CONTRACTOR: [NAME]

Re: **REVOCATION OF APPROVAL(S) AND PERMIT(S)**
[ADDRESS]
Block [] Lot [] (the “premises”)
Application No(s). []

Dear Sir/Madam:

By letter dated [DATE], the Department of Buildings (the “Department”) notified you of its intent to revoke the approval(s) and permit(s) issued for work at the premises in connection with the application(s) referenced above. As of this date, the Department has not received sufficient information to demonstrate that the permit(s) should not be revoked.

Therefore, pursuant to Section 27-197 of the Administrative Code of the City of New York (“AC”), the **PERMIT(S) ARE HEREBY REVOKED.**

[STATE WHY RESPONSE WAS INADEQUATE]

In the event an order to stop work is not currently in effect, you are hereby ordered to **STOP ALL WORK IMMEDIATELY.**

Sincerely,

[NAME]

[TITLE]

cc: _____, Technical Affairs
_____, Office of Investigations and Discipline
_____, Citywide Inspections
_____, Technical Compliance Unit
_____, Borough Commissioner
_____, Borough Chief Inspector