



DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES  
60 HUDSON STREET, NEW YORK, NY 10013

CHARLES M. SMITH, Jr., R.A., Commissioner

Issuance # 32

STEWART D. O'BRIEN  
Deputy Commissioner  
Administration & Operations  
312-8001

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Operations  
Policy & Procedure # 11/87

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TO: Distribution

FROM: Stewart D. O'Brien, Deputy Commissioner

DATE: July 27, 1987 7/27/87 SDO

SUBJECT: Site Safety Manager Certificate

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Effective October 1, 1987 the Department of Buildings will not approve any plans where the proposed site safety manager has not received a Site Safety Manager Certificate (example attached). The Department of Personnel has qualified some individuals through the initial phases of the certification process. Those individuals have been given letters from the Commissioner (example attached). Between now and October 1, 1987 we will accept a copy (original to be displayed) of the letter in lieu of a review of the individual resume.

/dd



The  
City  
of  
New York

DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES  
60 HUDSON STREET, NEW YORK, NY 10013

CHARLES M. SMITH, Jr., R.A., Commissioner  
312-8100

July 15, 1987

I want to extend my congratulations to you for having met all of the requirements for Site Safety Manager.

Please fill out the enclosed application for your Site Safety Manager Certificate and return it to the address thereon. Your Certificate will be required in order for you to work as a Site Safety Manager. In the interim, this letter will serve as temporary certification. It should be kept at the job site at which you are employed.

Your role in ensuring the safety of construction in New York City is an important one. Although you are employed by the contractor, you have an obligation to assure that the provisions of Article 19 of the New York City Building Code are enforced, and I hope that you will carry out your responsibilities diligently.

All the best.

Sincerely,

Charles M. Smith, Jr.  
Commissioner

CMS:mh

FRONT

N.Y.C. DEPARTMENT OF BUILDINGS DIVISION OF LICENSES 60 HUDSON ST., N.Y.C. CERTIFICATE NO. DATE ISSUED EXPIRATION DATE

SITE SAFETY MANAGER

THE APPLICANT HAS BEEN CERTIFIED AS A SITE SAFETY MANAGER IN ACCORDANCE WITH 27-1007 OF THE ADMINISTRATIVE CODE.

COMMISSIONER

APPLICANT: FILL IN BELOW—SIGN ON OTHER SIDE

NAME PRINT OR TYPE FULL NAME

STREET & NO. LEGAL RESIDENCE

CITY/STATE/ZIP CITY STATE ZIP

THIS CERTIFICATE IS NOT VALID UNTIL VALIDATED BY ISSUING DIVISION

N.Y.C. DEPARTMENT OF BUILDINGS DIVISION OF LICENSES 60 HUDSON ST., N.Y.C. CERTIFICATE NO. DATE ISSUED EXPIRATION DATE

(DO NOT WRITE IN ABOVE SPACES)

SITE SAFETY MANAGER

IMPORTANT NOTICE: LICENSE SHALL BE RENEWED THREE YEARS FROM ISSUE DATE AT LEAST THIRTY DAYS PRIOR TO EXPIRATION DATE

COMMISSIONER

APPLICANT: FILL IN BELOW—SIGN ON OTHER SIDE

NAME PRINT OR TYPE FULL NAME

STREET & NO. LEGAL RESIDENCE

CITY/STATE/ZIP CITY STATE ZIP

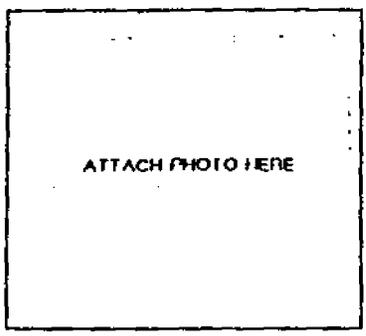
RENEWAL STUB—DETACH ONLY FOR RENEWAL

BACK

DOCUMENT # THIS CERTIFICATE IS NOT TRANSFERABLE AND SHALL BE MADE AVAILABLE UPON DEMAND.

ANY ALTERATION VOIDS THIS CERTIFICATE

The applicant whose photo appears herein is certified as a Site Safety Manager.



Falsification of any statements made herein is an offense punishable by fine or imprisonment or both. (N.Y.C. Administrative Code, Section 26-124)

SIGN YOUR NAME IN FULL—NO INITIALS

DOCUMENT # THIS RENEWAL STUB MUST ACCOMPANY YOUR CHECK FOR RENEWAL

I certify that I am the holder of a currently valid and/or renewable license and if this is a duplicate license request said license has been lost, mutilated or destroyed. If license is found after issuance of a duplicate I shall surrender the recovered license to the Department of Buildings and advise that a duplicate has been issued.

ENTER CHANGE OF ADDRESS BELOW

STREET & NO. GIVE LEGAL RESIDENCE

CITY OR BORO STATE ZIP

Falsification of any statements made herein is an offense punishable by fine or imprisonment or both. (N.Y.C. Administrative Code, Section 26-124)

SIGN YOUR NAME IN FULL—NO INITIALS



Issuance #35

DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES  
60 HUDSON STREET, NEW YORK, NY 10013

CHARLES M. SMITH, Jr., R.A., Commissioner

STEWART D. O'BRIEN  
Deputy Commissioner  
Administration & Operations  
312-8001

M E M O R A N D U M

TO: Distribution  
FROM: Stewart D. O'Brien, Deputy Commissioner  
DATE: July 30, 1987 7/31/87 SDO  
SUBJECT: Amendment to Operations Policy & Procedure #2/87

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Please be advised that the telephone appointment system is being changed in all boroughs to permit appointments to be made five days in advance instead of three.

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