



**DEPARTMENT OF BUILDINGS**  
EXECUTIVE OFFICES  
60 HUDSON STREET, NEW YORK, N.Y. 10013  
JOEL A. MIELE, Sr., P.E., COMMISSIONER

**BARRY G. COX**  
Assistant Commissioner  
Borough Operations  
(212) 312-8004

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**OPERATIONS**  
**POLICY AND PROCEDURE NOTICE # 3/96**

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**TO:** Distribution  
**FROM:** Barry G. Cox  
**DATE:** 29 April 1996  
**SUBJECT:** Directive 14 of 1975 Sign-offs

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**Effective:** Immediately

**Purpose:** To reinforce present policy of allowing a Professional Engineer (P.E.) or Registered Architect (R.A.) who is not the PE/RA of record to sign off a Directive 14 application.

**Specifics:** A PE/RA may supersede the PE/RA of record on any Directive 14 application provided the owner authorizes such substitution.

The professional may sign-off all work types associated with the Directive 14 application using a TR1.

BGC:yaj  
dir14.ppn