

NYC OFFICE OF THE MAYOR
MAYOR'S OFFICE OF CRIMINAL JUSTICE



Position: Deputy Director, Behavioral Health Task Force

Location: New York, New York

ORGANIZATIONAL PROFILE: The Mayor's Office of Criminal Justice (MOCJ) advises the Mayor and First Deputy Mayor on criminal justice policy and is the Mayor's representative to the courts, district attorneys, defenders, and state criminal justice agencies, among others. The office designs, deploys, and evaluates citywide strategies to drive down crime, reduce unnecessary arrests and incarceration, and improve the system's fairness. MOCJ works with law enforcement and city agencies, non-profits, foundations, and others to implement data-driven strategies that address current crime conditions, prevent offending, and build the strong neighborhoods that ensure enduring safety. To ensure effective results, the office draws on various disciplines, such as behavioral economics to "nudge" conduct and machine learning to develop reliable predictive analytics. Examples of MOCJ's work include:

- [Justice Reboot](#), making the system fairer and more efficient by safely driving down the jail population. These reforms include [reducing case processing times in the courts](#) and [making the summons process easier and more transparent](#);
- [The Mayor's Action Plan on Behavioral Health and the Criminal Justice System](#), a set of interlocking public health and public safety strategies that aim to reduce the number of people with behavioral health needs cycling through the criminal justice system;
- [The Mayor's Action Plan for Neighborhood Safety](#), a comprehensive initiative to reduce crime and strengthen neighborhoods in and around the 15 New York City Housing Authority developments that account for 20 percent of all violent crime in the City's public housing; and
- [The Mayor's Citywide Initiative to Reduce Gun Violence](#), a comprehensive, neighborhood-based strategy to prevent gun violence in 14 precincts that account for 51 percent of shootings in New York City.

JOB RESPONSIBILITIES: Under the supervision of the Executive Director for the Mayor's Task Force on Behavioral Health and Criminal Justice, the Deputy Director will assume significant leadership responsibilities in addition to a variety of analytic and coordinating functions. MOCJ is seeking effective, driven, and creative individuals who possess both the capacity for independence and the ability to work cooperatively to plan and implement projects that will accomplish MOCJ's strategic goals. The Deputy Director's responsibilities include, but are not limited to:

- Expanding the vision for better serving people with behavioral health needs within the criminal justice system;
- Operationalizing, monitoring, and documenting the progress of the Task Force's Action Plan, including drafting quarterly reports and convening and presenting on progress;

- Establishing and maintaining excellent relationships with stakeholder groups, other government agencies, community non-profits, advocates, family members, and justice-involved individuals;
- Representing MOCJ and/or the Task Force at meetings with community-based, governmental, and business entities, among others;
- Producing and delivering reports, policy statements, testimony, and other written and/or oral materials;
- Creating and implementing strategic plans, and developing corresponding documents;
- Developing budgets and plans for securing additional resources;
- Analyzing both qualitative and quantitative information, creating summaries and action plans; and
- Other duties as assigned.

PREFERRED SKILLS/QUALIFICATIONS:

- Five years of full-time professional experience, 18 months of which must have been in an executive, managerial, administrative, or supervisory capacity;
- Experience with services for justice-involved adults with behavioral health needs, either in a justice or social service setting;
- A thorough knowledge of either the mental health or substance use disorder treatment systems in New York City as well as the NYC criminal justice system. This includes knowledge of Medicaid and the recent transformation efforts;
- Excellent organizational, time-management, and multi-tasking skills, including the ability to take initiative, problem solve, prioritize duties, balance competing priorities, work independently and with teams in a fast-paced environment, pay close attention to detail, meet deadlines, and work well under pressure;
- Strong oral and written communication skills, including skill at public speaking and the proven ability to present the agency's position in meetings with high level officials and other governmental and private entities;
- Proven ability to establish and maintain effective working relationships; and
- Effective and creative leadership ability with the capacity to work both independently and cooperatively to implement key strategies.

SALARY: Commensurate with experience

TO APPLY: Submit a cover letter, resume, and three (3) references to CJResumes@cityhall.nyc.gov. Please be sure to include "Deputy Director BHTF" in the subject line.

New York City Residency Is Required Within 90 Days Of Appointment
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