NYC OFFICE OF THE MAYOR

MAYOR'S OFFICE OF CRIMINAL JUSTICE

Position: **Executive Director, Crime Strategies**

Location: **New York, New York**

ORGANIZATIONAL PROFILE: The Mayor's Office of Criminal Justice (MOCJ) advises the Mayor and First Deputy Mayor on criminal justice policy and is the Mayor's representative to the courts, district attorneys, defenders, and state criminal justice agencies, among others. The office designs, deploys, and evaluates citywide strategies to drive down crime, reduce unnecessary arrests and incarceration, and improve the system's fairness. MOCJ works with law enforcement and city agencies, non-profits, foundations, and others to implement data-driven strategies that address current crime conditions, prevent offending, and build the strong neighborhoods that ensure enduring safety. To ensure effective results, the office draws on various disciplines, such as behavioral economics to "nudge" conduct and machine learning to develop reliable predictive analytics. Examples of MOCJ's work include:

- Justice Reboot, making the system fairer and more efficient by safely driving down the jail population. These reforms include reducing case processing times in the courts and making the summons process easier and more transparent;
- The Mayor's Action Plan on Behavioral Health and the Criminal Justice System, a set of interlocking public health and public safety strategies that aim to reduce the number of people with behavioral health needs cycling through the criminal justice system;
- The Mayor's Action Plan for Neighborhood Safety, a comprehensive initiative to reduce crime and strengthen neighborhoods in and around the 15 New York City Housing Authority developments that account for 20 percent of all violent crime in the City's public housing; and
- The Mayor's Citywide Initiative to Reduce Gun Violence, a comprehensive, neighborhood-based strategy to prevent gun violence in 14 precincts that account for 51 percent of shootings in New York City.

JOB RESPONSIBILITIES: Under the guidance of the Director, with wide latitude for initiative, judgment and action, the Executive Director for Crime Strategies will serve as MOCJ's senior level member responsible for developing and implementing innovative solutions to emerging criminal justice problems, advising the Director on long-term crime-reduction strategy, and ensuring that MOCJ's policies and programming are effectively implemented and advance strategic goals. The ideal candidate will have multiple years of experience prosecuting criminal cases as well as demonstrated experience building and implementing transformational, large-scale criminal justice programs. The desired candidate's skills and responsibilities should include and not be limited to:

- **Demonstrated operational leadership and success designing and implementing innovative criminal justice programs**
    - This includes experience planning, formulating, and executing policies and programs with executive staff on behalf of an agency head and/or senior executives.

- **Demonstrated project management and problem-solving skills, with ability to design and implement large-scale, long-term strategic plans**
    - This includes experience that will allow him/her to effectively work with the Director and senior staff to develop a comprehensive city-wide crime reduction plan;
    - He/she should have the ability to develop and implement multi-agency strategies that further MOCJ's key goals and/or are targeted to specific problems, such as gun violence, domestic violence, human trafficking, or drug use and its effects.

- **Ability to provide thought leadership on areas of emerging concern, informed by knowledge of the day-to-day operations of criminal justice processes and the adult and juvenile criminal justice systems in New York City**
    - This includes experience proposing innovative approaches to complex problems, and the ability to develop policy positions for the Mayor's Office on key areas of existing and emerging concern, including preparing reports, policy statements, testimony, and other written materials.

- **Effective leadership and communication skills, with the capacity to convey credibility with both internal and external stakeholders and advise the Director on office operations and objectives**
    - This includes a proven ability to establish and maintain effective working relationships with law enforcement, judicial and other government agencies at the city, state, and federal levels, and with non-profits, foundations, community groups, and others.
    - The candidate should possess strong oral and written communication skills, including skill at public speaking and the proven ability to present the agency's position in meetings with high level officials and other governmental and private entities.

PREFERRED SKILLS AND/OR QUALIFICATIONS:

- Five years of full-time professional experience working in a prosecutor's or defender's office, a police department, the court system or another substantial public or private concern engaged in day to day operations in criminal justice, 18 months of which must have been in an executive, managerial, administrative, or supervisory capacity; prosecutorial experience strongly preferred; or
- A J.D. from an accredited law school, plus 18 months of executive, managerial, administrative, or supervisory experience, described above; and
- Experience in the adult and juvenile justice field;
- A thorough knowledge of the issues that face the New York State and New York City criminal justice systems. This includes, in particular, a familiarity with the criminal justice operations and actors in New York City;
- Excellent organizational, time-management, and multi-tasking skills, including the ability to take initiative, solve problems, balance competing priorities, work independently and within a fast-paced and team environment, pay close attention to detail, meet deadlines, and work well under pressure;
- Effective and creative leadership ability with the capacity to work both independently and cooperatively to effect key strategies.

SALARY: Commensurate with experience

TO APPLY: Submit a cover letter, resume, and three (3) references to CJCResumes@cityhall.nyc.gov. Please be sure to include "Executive Director Crime Strategies" in the subject line.

New York City Residency Is Required Within 90 Days of Appointment
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