

NYC OFFICE OF THE MAYOR
MAYOR'S OFFICE OF CRIMINAL JUSTICE



Position: First Deputy Director

Location: New York, New York

ORGANIZATIONAL PROFILE: The Mayor's Office of Criminal Justice (MOCJ) advises the Mayor and First Deputy Mayor on criminal justice policy and is the Mayor's representative to the courts, district attorneys, defenders, and state criminal justice agencies, among others. The office designs, deploys, and evaluates citywide strategies to drive down crime, reduce unnecessary arrests and incarceration, and improve the system's fairness. MOCJ works with law enforcement and city agencies, non-profits, foundations, and others to implement data-driven strategies that address current crime conditions, prevent offending, and build the strong neighborhoods that ensure enduring safety. To ensure effective results, the office draws on various disciplines, including behavioral economics to "nudge" conduct and machine learning to develop reliable predictive analytics. Examples of MOCJ's work include:

- [Justice Reboot](#), making the system fairer and more efficient by safely driving down the jail population. These reforms include [reducing case processing times in the courts](#) and [making the summons process easier and more transparent](#);
- [The Mayor's Action Plan on Behavioral Health and the Criminal Justice System](#), a set of interlocking public health and public safety strategies that aim to reduce the number of people with behavioral health needs cycling through the criminal justice system;
- [The Mayor's Action Plan for Neighborhood Safety](#), a comprehensive initiative to reduce crime and strengthen neighborhoods in and around the 15 New York City Housing Authority developments that account for 20 percent of all violent crime in the City's public housing; and
- [The Mayor's Citywide Initiative to Reduce Gun Violence](#), a comprehensive, neighborhood-based strategy to prevent gun violence in 14 precincts that account for 51 percent of shootings in New York City.

JOB RESPONSIBILITIES: Under the guidance of the Director, with wide latitude for initiative, judgment and action, the First Deputy Director will serve as MOCJ's second-in-command and will be responsible for developing and implementing innovative solutions to emerging criminal justice problems, advising the Director on crime-reduction strategies, and ensuring that MOCJ's policies and programs are effectively implemented and advance strategic goals. The ideal candidate will have multiple years of experience prosecuting criminal cases as well as demonstrated experience building and implementing transformational, large-scale criminal justice initiatives. The desired candidate's skills and responsibilities should include and not be limited to:

- Operational leadership over the office's managers and portfolio of initiatives, crime reduction strategy, efforts to reduce unnecessary incarceration, and general legal matters;
- Serving as a representative of MOCJ at high level meetings with other departments and agencies as well as with the public and elected officials, including public speaking and testimony;

- Establishing and maintaining effective working relationships with law enforcement, judicial and other government agencies at the city, state and federal level;
- Coordinating and directing crime reduction strategies with key law enforcement and legal system stakeholders;
- Proposing and implementing innovative approaches to complex crime problems; and
- Spearheading the development of policy positions for MOCJ on key areas of existing and emerging concern.

PREFERRED SKILLS/QUALIFICATIONS:

- Ten years of full-time professional experience working in a prosecutor’s or defender’s office, a police department, the court system or another substantial public or private concern engaged in day to day operations in criminal justice, three years of which must have been in an executive, managerial, administrative, or supervisory capacity; prosecutorial experience strongly preferred; or
- A J.D. from an accredited law school, plus three years of executive, managerial, administrative, or supervisory experience, described above; and
- Experience in the adult and juvenile justice field;
- A thorough knowledge of the issues that face the New York State and New York City criminal justice systems. This includes, in particular, a familiarity with the criminal justice operations and actors in New York City;
- Excellent organizational and time-management skills, including the ability to take initiative, solve problems, balance competing priorities, work independently and within a fast-paced and team environment, pay close attention to detail, meet deadlines, and work well under pressure; and
- Effective and creative leadership ability with the capacity to work both independently and cooperatively to effect key strategies.

SALARY: Commensurate with experience

TO APPLY: Submit a cover letter, resume, and three (3) references to CJCResumes@cityhall.nyc.gov. Please be sure to include “First Deputy Director” in the subject line.

New York City Residency Is Required Within 90 Days Of Appointment
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