NYC Criminal Justice

NYC OFFICE OF THE MAYOR

MAYOR'S OFFICE OF CRIMINAL JUSTICE

Position: **Intern for the Mayor's Action Plan for Neighborhood Safety (Winter/Spring 2016)**

Location: **New York, New York**

ORGANIZATIONAL PROFILE: The Mayor's Office of Criminal Justice (MOCJ) advises the Mayor and First Deputy Mayor on criminal justice policy and is the Mayor's representative to the courts, district attorneys, defenders, and state criminal justice agencies, among others. The office designs, deploys, and evaluates citywide strategies to drive down crime, reduce unnecessary arrests and incarceration, and improve the system's fairness. MOCJ works with law enforcement and city agencies, non-profits, foundations, and others to implement data-driven strategies that address current crime conditions, prevent offending, and build the strong neighborhoods that ensure enduring safety. The office draws on various disciplines, including behavioral economics to "nudge" conduct and machine learning to develop reliable predictive analytics. Examples of MOCJ's work include:

- Justice Reboot, making the system fairer and more efficient by safely driving down the jail population. These reforms include reducing case processing times in the courts and making the summons process easier and more transparent;
- The Mayor's Action Plan on Behavioral Health and the Criminal Justice System, a set of interlocking public health and public safety strategies that aim to reduce the number of people with behavioral health needs cycling through the criminal justice system;
- The Mayor's Action Plan for Neighborhood Safety, a comprehensive initiative to reduce crime and strengthen neighborhoods in and around the 15 New York City Housing Authority developments that account for 20 percent of all violent crime in the City's public housing; and
- The Mayor's Citywide Initiative to Reduce Gun Violence, a comprehensive, neighborhood-based strategy to prevent gun violence in 14 precincts that account for 51 percent of shootings in New York City.

JOB RESPONSIBILITIES: The Mayor's Office of Criminal Justice is seeking an intern for Winter and Spring of 2016, to support the work of the Mayor's Action Plan for Neighborhood Safety. The Mayor's Action Plan (MAP) for Neighborhood Safety is an initiative to make neighborhoods safer and reduce crime in NYCHA developments across the city. Some of the strategies for implementing this include more targeted law enforcement efforts, immediate physical improvements, bolstered community engagement and outreach efforts, and the expansion of work and education programs. The MAP intern would play a critical role in supporting this work. Day-to-day tasks will include:

- Organizing and analyzing information related to MAP;
- Drafting briefing documents and presentations;
- Creating graphic representations of data related to MAP initiatives such as charts, graphs and maps;
- Populating data sets; and
- Assisting in the organization of inter-agency meetings.

- This internship may also include the opportunity to attend meetings with partners and stakeholders and to conduct site visits in addition to professional experience in an exciting policy environment.

PREFERRED SKILLS/QUALIFICATIONS:

- Undergraduate or graduate student with research experience.
- Ability to use Microsoft Excel for basic data analysis.
- The ideal candidate will be a self-motivated problem solver with excellent communication and writing skills. Organization and attention to detail are also very important.
- An interest in criminal justice and/or the legal system is preferred.
- Experience with mapping software is a plus.
- Available to start in December 2015 or January 2016, and available to work at least 5 hours per week (timing is flexible).

SALARY: Unpaid.

TO APPLY: Submit a resume to CJCResumes@cityhall.nyc.gov. Please be sure to include "Intern, MAP" in the subject line.

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