

**NYC OFFICE OF THE MAYOR**  
**MAYOR'S OFFICE OF CRIMINAL JUSTICE**



**Position:** NYC Safe Director

**Location:** New York, New York

**ORGANIZATIONAL PROFILE:** The Mayor's Office of Criminal Justice (MOCJ) advises the Mayor and First Deputy Mayor on criminal justice policy and is the Mayor's representative to the courts, district attorneys, defenders, and state criminal justice agencies, among others. The office designs, deploys, and evaluates citywide strategies to drive down crime, reduce unnecessary arrests and incarceration, and improve the system's fairness. MOCJ works with law enforcement and city agencies, non-profits, foundations, and others to implement data-driven strategies that address current crime conditions, prevent offending, and build the strong neighborhoods that ensure enduring safety. The office draws on various disciplines, including behavioral economics to "nudge" conduct and machine learning to develop reliable predictive analytics. Examples of MOCJ's work include:

- [Justice Reboot](#), making the system fairer and more efficient by safely driving down the jail population. These reforms include [reducing case processing times in the courts](#) and [making the summons process easier and more transparent](#);
- [The Mayor's Action Plan on Behavioral Health and the Criminal Justice System](#), a set of interlocking public health and public safety strategies that aim to reduce the number of people with behavioral health needs cycling through the criminal justice system;
- [The Mayor's Action Plan for Neighborhood Safety](#), a comprehensive initiative to reduce crime and strengthen neighborhoods in and around the 15 New York City Housing Authority developments that account for 20 percent of all violent crime in the City's public housing; and
- [The Mayor's Citywide Initiative to Reduce Gun Violence](#), a comprehensive, neighborhood-based strategy to prevent gun violence in 14 precincts that account for 51 percent of shootings in New York City.

**JOB RESPONSIBILITIES:** Under the supervision of the Executive Director for the Mayor's Task Force on Behavioral Health and Criminal Justice, the NYC Safe Director will be responsible for shaping the ongoing operation of the City's new NYC Safe initiative combining a public safety and public health approach to addressing the needs of people with mental illness who have been involved in violent incidents. NYC Safe is a new and unique model of identifying individuals; collecting and sharing non-personal health information from City agencies, including law enforcement and courts; developing collaborations and approaches that will address risk; and helping people with mental illness receive the care they need.

MOCJ is seeking an effective and visionary leader to create new ways of addressing this challenging issue through NYC Safe, which will report to the Mayor's Task Force on Behavioral Health and the Criminal Justice System. Responsibilities of the NYC Safe include, but are not limited to:

- Driving the vision, planning and processes necessary for robust public health and public safety outcomes;

- Ensuring the Hub rapidly supplies the necessary information for City agencies to quickly respond to the needs of individuals with mental illness who are of concern for violence;
- Optimizing interagency coordination in providing care for and attention to people with mental illness;
- Assessing the effectiveness of City responses to people with mental illness and the maintenance of their connection to care;
- Reporting regularly on the progress of the initiative to both internal and external stakeholders;
- Managing four staff members responsible for reporting, continuous quality improvement, protocol development and maintenance, and problem solving individual cases;
- Assessing care coordination initiatives nationwide to identify best practices and potential models to address both governmental and technical issues;
- Developing and maintaining strong relationships with City agencies and relevant stakeholders, to best determine systemic and individual issues;
- Implementing reporting systems on outcomes, progress and incident reviews;
- Creating and monitoring all agreements across agencies on protocols and data sharing;
- Overseeing the technology that supports appropriate information sharing across agencies;
- Leading problem-solving for complex cases, including real-time rapid response; and
- Other duties as assigned.

**PREFERRED SKILLS/QUALIFICATIONS:**

- Minimum of 8 years proven experience in program or project management, with demonstrated expertise in leading teams through complex system implementations and integrations;
- Knowledge of the mental health treatment and criminal justice systems; crisis experience highly valued;
- Excellent organizational, time-management, and multi-tasking skills, including the ability to take initiative, problem solve, and balance competing priorities in a fast-paced environment;
- Strong oral and written communication skills, including skill at conducting presentations and meetings within all levels of the organization and with a wide variety of external clients, colleagues and collaborators to present the agency's position;
- Demonstrated ability to initiate and manage complex and interdisciplinary projects;

- Ability to think creatively and embrace new approaches; and
- Proven ability to establish and maintain effective working relationships.

**SALARY:** Commensurate with experience

**TO APPLY:** Submit a cover letter, resume, and three (3) references to [CJCResumes@cityhall.nyc.gov](mailto:CJCResumes@cityhall.nyc.gov). Please be sure to include “NYC Safe Director” in the subject line.

**New York City Residency Is Required Within 90 Days Of Appointment**  
**The City of New York and the Office of the Mayor are Equal Opportunity Employers**