

NYC OFFICE OF THE MAYOR
MAYOR'S OFFICE OF CRIMINAL JUSTICE



Position: NYC Safe Director

Location: New York, New York

ORGANIZATIONAL PROFILE: The Mayor's Office of Criminal Justice (MOCJ) advises the Mayor and First Deputy Mayor on criminal justice policy and is the Mayor's representative to the courts, district attorneys, defenders, and state criminal justice agencies, among others. The office designs, deploys, and evaluates citywide strategies to drive down crime, reduce unnecessary arrests and incarceration, and improve the system's fairness. MOCJ works with law enforcement and city agencies, non-profits, foundations, and others to implement data-driven strategies that address current crime conditions, prevent offending, and build the strong neighborhoods that ensure enduring safety. Examples of MOCJ's work include:

- [The Mayor's Action Plan on Behavioral Health and the Criminal Justice System](#), a set of interlocking public health and public safety strategies that aim to reduce the number of people with behavioral health needs cycling through the criminal justice system;
- [Justice Reboot](#), making the system fairer and more efficient by safely driving down the jail population. These reforms include [reducing case processing times in the courts](#) and [making the summons process easier and more transparent](#);
- [The Mayor's Action Plan for Neighborhood Safety](#), a comprehensive initiative to reduce crime and strengthen neighborhoods in and around the 15 New York City Housing Authority developments that account for 20 percent of all violent crime in the City's public housing; and
- [The Mayor's Citywide Initiative to Reduce Gun Violence](#), a comprehensive, neighborhood-based strategy to prevent gun violence in 14 precincts that account for 51 percent of shootings in New York City.

JOB RESPONSIBILITIES: The NYC Safe Director will be responsible for shaping the ongoing operation of the City's new [NYC Safe initiative](#) that combines a public safety and public health approach to preventing violent crime. NYC Safe is a new and unique model of identifying individuals, collecting and sharing non-personal health information from City agencies, including law enforcement and courts; developing partnerships and approaches that will address risk; and connect people to care.

MOCJ is seeking an innovative, curious and effective leader to create new ways of addressing this challenging issue through NYC Safe. He or she should have strong analytic, communication and operational skills and have demonstrated experience building and implementing large scale system change. Responsibilities of NYC Safe include, but are not limited to:

- Driving the vision, planning and processes necessary for robust public safety and public health outcomes;
- Ensuring the Hub rapidly supplies the necessary information for City agencies to respond quickly to the risks and needs of the violent mentally ill;

- Working with courts, district attorneys, police, city agencies and others who address concerns around behavioral health and homelessness to optimize interagency coordination;
- Leading problem-solving for complex cases, including rapid response;
- Assessing the effectiveness of City responses to people with mental illness who pose a risk to safety and the maintenance of their connection to care;
- Managing four staff members responsible for reporting, continuous quality improvement, protocol development and maintenance, and problem solving individual cases;
- Assessing care coordination initiatives nationwide to identify best practices and potential models to address both governmental and technical issues;
- Developing and maintaining strong relationships with City agencies and relevant stakeholders, to best determine systemic and individual issues;
- Implementing reporting systems on outcomes, progress and incident reviews;
- Creating and monitoring all agreements across agencies on protocols and data sharing; and
- Overseeing the technology that supports appropriate information sharing across agencies.

PREFERRED SKILLS/QUALIFICATIONS:

- Minimum of 8 years proven experience in program or project management, with demonstrated expertise in leading teams through complex system implementations and integrations;
- Knowledge of the criminal justice and mental health systems; crisis experience highly valued;
- Excellent organizational, time-management, and multi-tasking skills, including the ability to take initiative, solve problems, and balance competing priorities in a fast-paced environment;
- Strong oral and written communication skills, including skill at conducting presentations and meetings within all levels of the organization and with a wide variety of external clients, colleagues and collaborators to present the agency's position;
- Demonstrated ability to initiate and manage complex and interdisciplinary projects;
- Ability to think creatively and embrace new approaches; and
- Proven ability to establish and maintain effective working relationships.

SALARY: Commensurate with experience

TO APPLY: Submit a cover letter, resume, and three (3) references to CJCResumes@cityhall.nyc.gov. Please be sure to include "NYC Safe Director" in the subject line.

New York City Residency Is Required Within 90 Days Of Appointment
The City of New York and the Office of the Mayor are Equal Opportunity Employers