

**NOTICE OF APPEAL – DISCIPLINARY CASE**

**POSITION:** \_\_\_\_\_

**AGENCY:** \_\_\_\_\_

**PENALTY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**TO:** The City Civil Service Commission

I, \_\_\_\_\_, wish to appeal my disciplinary case.  
(Name)

On \_\_\_\_\_, \_\_\_\_\_  
(Date) (Name of Agency)

implemented the penalty above.

Determination Notice Attached (**check ONLY if determination notice attached**)

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Print Name**

**Street Address:** \_\_\_\_\_ **Apt. No.** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ Check one:  Cell /  Home /  Work

**Email (required):** \_\_\_\_\_