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nyc.gov/consumers

HOME IMPROVEMENT CONTRACTOR TRUST FUND ENROLLMENT FORM

Applicants who enroll in the Trust Fund must pay a \$200 fee to the New York City Department of Consumer Affairs (DCA) as part of the application process. Applicants who do not enroll in the Trust Fund must post and maintain a bond. Please complete the information below to enroll your business in the Trust Fund.

Legal Name of Business:	
Business's Trade or Doing-Business-As (DBA) Name, if applicable:	
Business Address:	

All payments to the Trust Fund will be held in trust by the Fund for the benefit of the license industry and are non-refundable as long as the Fund exists. If the Fund dissolves, Fund monies will be distributed equally to Fund contributors who are licensed at the time the Fund dissolves.

If a licensee fails to comply with the laws, rules, and regulations enforced by DCA and DCA has exhausted all administrative steps, including revocation of a license, Fund money will be used to satisfy a DCA order. After reviewing Fund resources, the Commissioner or the Commissioner's designee will decide whether to order partial payment of awards, fines, and/or judgments from the Fund. Any payment of awards, fines, and/or judgments from the Fund does not relieve the licensee from legal obligations to satisfy DCA orders and/or court judgments.

I have read and agree to the conditions outlined above.

Signature of License Applicant

Title/Position (if any)

Print Full Name

Date