



42 Broadway
New York, NY 10004

Dial 311
(212-NEW-YORK)

nyc.gov/consumers

PEDICAB INSPECTION PROCESS

After you submit your complete application for a Pedicab Business license, DCA will contact you to schedule an inspection of your pedicab(s) at a designated location. Registration plates will be issued only to pedicabs that are on-site and that pass inspection during your scheduled appointment.

Important:

- If you bring more than 10 pedicabs for inspection, please arrive with additional staff from your business to help speed processing.
- If you do not use a flatbed or other mode of transportation to deliver pedicabs to the inspection site, you must ensure your pedicab drivers are licensed if they drive or propel pedicabs to the inspection site.
- There is a \$10 fee per pedicab timer inspection. DCA will bill you for the fee after the inspection.
- If you fail to appear with your pedicab(s) at the scheduled appointment time, you will be charged a \$55 fee for *each* pedicab that requires inspection. **You must pay the fee at the DCA Licensing Center, located at 42 Broadway, New York, NY 10004, before a new inspection will be scheduled. You must also submit a Pedicab Reinspection Form.** Once payment is made, DCA will contact you to reschedule inspection of your pedicab(s).
- If your pedicab(s) fail inspection, you will be charged a \$55 fee for *each* pedicab that requires reinspection. **You must pay the fee at the DCA Licensing Center before a reinspection will be scheduled. You must also submit a Pedicab Reinspection Form and a copy of the Certificate of Inspection (received at the inspection site) for each pedicab listed on the Certificate and the inspection fee(s).** Once payment is made, DCA will contact you to schedule reinspection of your pedicab(s).

Please refer to the Inspection Checklist: Pedicab Businesses and Drivers for information on what our inspectors look for during inspection.