



**STANDARD CONSTRUCTION OPERATING PROCEDURE**

City of New York Department of Design and Construction  
Division of Infrastructure Bureau of Construction

**SUBJECT: PATROL OF INACTIVE PROJECTS/COMPLETED LOCATIONS**

**SCOP..... : 03 -001G**

**CATEGORY.... : Administration**  
**Subcategory : Construction**

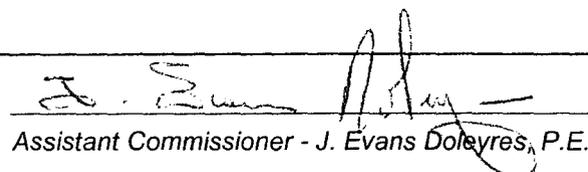
Keywords ..... : Walk-Through  
Site Patrol

Supersedes... : N/A

Supplements.... : N/A

Sheet..... : 1 of 1

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**APPROVED:**   
*Assistant Commissioner - J. Evans Dolevres, P.E.*

To mitigate site maintenance problem on projects with a long period of inactivity, and on completed sites of various location projects, the Engineer-In-Charge (EIC) must begin routine patrols of such projects/sites to insure that they are adequately maintained.

**COMPLETED VARIOUS LOCATION SITES:**

The EIC must survey the completed sites on various location projects within two weeks of completion to insure that those locations were cleaned of construction debris, and that all construction related signs were promptly removed.

**INACTIVE PROJECTS / SITES:**

The EIC must survey construction sites with periods of inactivity lasting more than two weeks on a bi-weekly basis to insure that the sites are adequately maintained.

These patrols by the EIC must be adequately documented in the Resident Engineers Diary. All deficiencies must be transmitted to the Contractor promptly and tracked by the EIC until they are resolved .