



**Addendum #1
November 28, 2023**

**New York City Department of Correction
Town + Gown Request for Proposals under the Consortium Contract
DOC Logistics Optimization Project**

Section I of the New York City Department of Correction (the "Department," "DOC," or the "Requestor") Request for Proposals, entitled DOC Logistics Optimization Project (the Research Project) ("T+G RFP" or "RFP"), in Paragraph C, permits Consultants to make an inquiry or request for a clarification or explanation with respect to the T+G RFP in writing no later than 10:00 A.M., November 20, 2023. In the event the Requestor determined that it is necessary to respond to such inquiry or request in writing, such response would be furnished as an addendum to the T+G RFP to all Consultants as described in Paragraph D.

This Addendum #1 is such an addendum. Paragraph D requires that this Addendum #1 become part of the requirements for the T+G RFP and sent to all Consultants to which the T+G RFP was issued. In addition, Paragraph D requires each Consultant submitting a Proposal in Response to acknowledge receipt of this Addendum #1 to the T+G RFP, by attaching an original signed copy of this Addendum #1 to its Proposal in Response.

Section I: Questions and Responses

Question 1—Individual vs Master Schedule

In Scope of Work, Section B. Research Project Objectives, when optimizing the schedule of PIC, it was indicated that the goal was to spatially optimize the movement of PIC to appointments. We would like to clarify: Is the objective to have daily schedules for each PIC? (as opposed to for instance some "master" schedule or appointment-making rules).

Answer 1

We would like to consider all options. The analysis done by the institution could assist us to determine which course of action to pursue. Daily schedules for PIC and a master schedule should both be addressed by the proposal.

Question 2—Flexibility of Recreation and Clinic Start Hours

Are the start times for different activities (e.g., recreation, clinic appointments, etc) already set or how flexible are they?

Answer 2

There is some flexibility with regards to these. The proposal should describe a plan for to conduct a simulation study to determine optimal activity start times as well as a simulation study with more rigid start times.

Question 3 — Flexibility of Court Appearance Times

How much flexibility does DOC have in determining the court appearance timing?

Answer 3

The times PIC need to appear in court are not flexible at all as these are set by the courts and not by DOC.

Section 2: All other terms and conditions in the T+G RFP remain unchanged.

Institution Name: _____

Acknowledged by: _____

Title: _____

Date: _____

[NOTE: to be attached to Proposal in Response]