

Extensions of Approval Checklist

Please provide two (2) copies of each item and one (1) disk with digital files of each item. Please do not use spiral or plastic bindings, plastic covers, or black/colored backgrounds. All drawings must indicate scale, with reduced drawings including a graphic scale. Plans must include a north arrow and elevation titles must indicate façade orientation.

Project:

Submission Date:

- ☐ Written explanation of the construction/fabrication delay
- ☐ Current project schedule
- ☐ Written confirmation that the design has not changed since approval or a written explanation of all design changes, including why they were not previously submitted for review
- ☐ Two sets of complete bid documents/fabrication drawings for comparison with the approved design