

**CITY OF NEW YORK  
NEW YORK CITY DEPARTMENT FOR THE AGING**

**CITYWIDE VACANCY NOTICE**

Civil Service Title:	<u>Computer Systems Manager (M-I)</u>	Salary:	<u>Commensurate with experience</u>
Title Code:	<u>10050</u>	Number of Positions:	<u>1</u>
Office Title:	<u>Computer Systems Manager (M-I)</u>	Work Location:	<u>2 Lafayette Street, NYC</u>
Division/Work Unit:	<u>Planning &amp; Technology/Information Technology</u>		

**Job Description:**

- Responsible for reviewing/documenting/validating software and systems requirements; development of functional and technical specifications, including data flow diagrams, wireframe designs, and use case definitions of the defined solutions.
- Participate in meetings with management and staff to gather business rules and determine system's modifications.
- Responsible for the programming/development/integration, deployment and support of web based systems and related information systems while utilizing Object Oriented techniques, industry standards and design patterns. Responsible for developing/maintaining/enhancing system databases/information systems, by defining physical structures, data sets, and database objects and reorganizing databases at appropriate intervals, monitoring database performance, and implementing backup, recovery, and restart procedures.
- Responsible for testing of various modules/web-based software, including unit testing, functional testing, regression testing, integration testing, volume testing, and the support of user acceptance testing.
- Responsible for the effective communication of task/project status both verbally and in writing to the project manager, executive management, and other stakeholders.
- Responsible for the preparation/identification of technical tasks, delivery timeliness, and project risks with the project team and manager.
- Supervise development team, prioritize tasks within the development cycle and application life cycle.
- Responsible for providing technical expertise and support to the end-users and update trouble tickets in support system.

**Minimum Qualifications:**

A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, planning of data/information processing, user services, or area networks at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or

2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above; or

3. A four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in "1" above; or

4. A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.

**NOTE:** The following types of experience are not acceptable: superficial use of preprogrammed software without complex programming, design, implementation or management of the product; use of word processing packages; use of a hand held calculator; primarily the entering or updating of data in a system; the operation of data processing hardware or consoles.

**Preferred Skills:**

- Good verbal and written communication skills.
- Supervisory skills.
- At least 3 years of Microsoft SQL database experience.
- At least 3 years of .Net, Java, JQuery, etc.

**TO APPLY**

All current City Employees may apply by going to Employee Self Service (ESS) <http://cityshare.nycnet/ess>  
Click on Recruiting Activities/Careers and Search for Job ID #303425

All other applicants, please go to [www.nyc.gov/careers/search](http://www.nyc.gov/careers/search) and search for Job ID#303425

Please do not email, mail or fax your resume to DFTA directly.

Posting Date: <b>September 1, 2017</b>	Post Until: <b>Filled</b>	Posting No. <b>125-18-05 CW</b>
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