

City of New York
DEPT. OF HOMELESS SERVICES
Job Vacancy Notice

Civil Service Title: Agency Medical Director	Level: M5
Title Code No: 5304A	Salary: \$78,419.00/\$84,569.00 -\$197,299.00 Frequency: ANNUAL
Office Title: Medical Director	Work location: 33 Beaver St, New York, NY 10004
Division/Work Unit: Policy & Planning/Health & Mental Health	Number of Positions: 1
Hours/Shift: Based on 24/7 operation	Agency Tracking #: 2720 POSITION#: 698

Job Description

REPOST

The NYC Department of Homeless Services (DHS) seeks an Agency Medical Director to serve as a Medical Director in the Division of Policy & Planning. Under the direction of the Deputy Commissioner for Policy & Planning, with wide latitude for the exercise of independent judgment, initiative and action, the Medical Director is available to any Division for consultation regarding client or employee health care access, quality of health care received within or outside of the DHS system, and implementation of Agency or Department of Health and Mental Hygiene (DOHMH) policy and community standards of treatment. The Medical Director supervises the Medical Quality Assurance Unit which investigates, explores, analyzes and intervenes, as necessary, in any situation involving access to, quality of, or crisis involving the health care needs of clients. The Medical Director has direct oversight of the Program Referral Unit which makes determinations of appropriateness for shelter placement, based on medical conditions present at the time of referral from acute care hospitals. The Medical Director has responsibility, direct or indirect, for the supervision of any DHS medical staff performing professional duties under their medical licenses; serves on Agency health-related internal and external Committees, Councils and work groups and participates in City-wide governmental and NFP initiatives regarding health care for the homeless. Lastly, the Medical Director consults and collaborates with each major division of the agency on policy and planning initiatives as they relate to medical services.

Qualification Requirements

1. Possession of a valid license to practice medicine in the State of New York plus valid Board Certification issued by the appropriate American Specialty Board in an approved medical specialty; and four years of medical practice including one year of experience in an administrative or supervisory capacity; or
2. A combination of education and/or experience equivalent to that listed in "1" above. However, all candidates must have a valid license to practice medicine in the State of New York, and one year of medical practice in an administrative or supervisory capacity.

Preferred Skills

Graduate of accredited medical school and residency program in Family Medicine, Internal Medicine or Psychiatry with the ability to obtain Board-Certification in either specialty within one year off employment. Excellent verbal and written communication skills, superior interpersonal skills, broad fund of medical knowledge and ability to communicate clinical concepts to non-clinical staff. Ability to serve as liaison to community-based and governmental health care and social service organizations serving homeless clients. Thorough knowledge of legislative, regulatory and court mandates affecting clients in both Family, Adult Family and Adult Services' settings. Ability to handle multiple high-priority projects and assignments simultaneously, to shift fluidly among them, and to work independently, when necessary, towards creative problem solving. Three or more years of satisfactory full-time professional and management experience in health administration, health care policy, or clinical work with individuals and families. Board Certification in Family Medicine or Internal Medicine, Over five (5) years of professional experience, fluent in Spanish, prior experience working with homeless individuals and prior experience working with Health care organizations in the City of New York; broad knowledge of medical legal mandates for homeless individuals and families.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

To Apply:

For City Employees, please go to Employee Self Service (ESS), click on Recruiting Activities/Careers.

For all other applicants, please go to NYC Careers by using the following link <https://a127-jobs.nyc.gov/>.

Most public libraries have computers available for use.

No phone calls, faxes, e-mails and personal inquiries permitted.

Post Date: 4/21/2015

Post Until: Until Filled

JVN: 071-2015-191276

The City of New York is an Equal Opportunity Employer.