

**City of New York**  
**DEPT. OF HOMELESS SERVICES**  
**Job Vacancy Notice**

<b>Civil Service Title:</b> City Laborer	<b>Level:</b> N/A
<b>Title Code No:</b> 90702	<b>Salary:</b> \$68,361.00/\$68,361.00/68,361.00 <b>Frequency:</b> ANNUAL
<b>Office Title:</b> Laborers-Truck Helpers	<b>Work location:</b> 33 Beaver Street Manhattan, NY 10004
<b>Division/Work Unit:</b> Administration/Administration/LINC	<b>Number of Positions:</b> 5
<b>Hours/Shift:</b> Various	<b>Agency Tracking #:</b> 3013 <b>POSITION#:</b> 3461

**Job Description**

\*\*\*REPOSTED\*\*\*

The NYC Department of Homeless Services (DHS) seeks (5) City Laborers for the Division of Administration. The selected candidates will assist MVO's as helpers loading clients personal belongings, furniture and appliances from shelters, Tier II facilities and cluster sites onto trucks; assist delivering clients furniture, appliances and personal belongings moving into LINC, NYCHA and HPD apartments; pick up beds, mattresses, box springs and cribs from the Central Warehouse for LINC, HPD and NYCHA client move-outs; and pick up various supplies from Central Warehouse and /or other facilities for shelter deliveries. They will deliver supplies for job fairs, agency retreats, meetings, special events; pick up donations (toys, clothing, books, etc.) for shelter clientele distribution; drop off soiled shelter laundry and picking up recycled laundry from the Department of Corrections Riker's Island; deliver clean laundry and new linen to both directly operated and funded shelters and pick up soiled laundry from the directly operated shelters. (3461,TBD,TBD,TBD,TBD)

**Qualification Requirements**

1. There are no formal education or experience requirements for this position.
2. There are certain medical and physical requirements.

License Requirements

Possession of a Motor Vehicle Driver License valid in the State of New York.

**Preferred Skills**

N/A

**Residency Requirement**

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

**To Apply:**

For City Employees, please go to Employee Self Service (ESS), click on Recruiting Activities/Careers.

For all other applicants, please go to the [NYC Careers website](#).

Most public libraries have computers available for use.

No phone calls, faxes, emails and personal inquiries permitted.

**Post Date:** 2/19/2016

**Post Until:** 3/4/2016

**JVN:** 071-2016-232365

**The City of New York is an Equal Opportunity Employer.**