

City of New York
DEPT. OF HOMELESS SERVICES
Job Vacancy Notice

Civil Service Title: Mechanical Engineer	Level: N/A
Title Code No: 20415	Salary: \$241.6628, \$241.6628- \$241.6628 Frequency: DAILY
Office Title: Mechanical Engineer	Work location: 101-07 Farragut Rd Brooklyn NY 11236
Division/Work Unit: Administration/Maintenance & Repair Administration	Number of Positions: 1
Hours/Shift: Mon. – Fri. 9:00am-5:00pm	Agency Tracking #: 3214 POSITION#: 4303

Job Description

The NYC Department of Homeless Services (DHS) seeks a Mechanical Engineer to work within the Administration Division.

The responsibilities are:

- Coordinate with consultants and/or in-house staff and manage the remediation, documentation and reporting on close and outstanding building violations
- Coordinate with other MRCC units regarding other issues such as contracts, certificate of occupancy, letter of no objections and other assignments
- Conducting and directing a significant portion of research on very complex and important mechanical engineering projects of adjacent land uses
- Interpret Building Code and Zoning Resolution to non-technical staff
- Review construction/consultant contracts for scope compliance
- overseeing the preparation or review of proposals or reports of technical complexity with potential impact on agency engineering operations
- presenting proposals to management; signing and sealing engineering related and other such documents; serving as team leader on an engineering project of great technical complexity or with potential impact on Engineering Operations;
- Coordinate with consultants and/or in-house staff and manage other projects from conception to completion
- Perform additional duties related to the tasks listed above

Qualification Requirements

- (1) Four (4) years of full-time, satisfactory experience in mechanical engineering work; and
- (2) A valid New York State Professional Engineer’s License. Current New York State registration as a Professional Engineer must be maintained for the duration of your employment.

A masters degree in mechanical engineering from an accredited college or university, accredited by regional, national, professional or specialized agencies recognized as accrediting bodies by the U.S. Secretary of Education and by the Council for Higher Education Accreditation (CHEA) may be substituted for one year of the mechanical engineering experience required in “1” above.

Special Note:

In addition to above qualification requirements, to be eligible for placement in Assignment Levels II and III, individuals must have at least one year within the last three years of experience as a major contributor or a project leader on a complex project requiring additional and specific expertise in the disciplines needed to design or construct the project.

Preferred Skills

Architectural/Engineering degree

Experience with NYC DOB/FDNY codes

Violation Remediation

At least 3 yrs. full time experience in the management of the repairs of private or public residential, commercial or industrial real estate properties

Intermediate Excel Knowledge with the ability to manipulate various excel sheets for comparisons and analytical purposes. Familiarity with pivots and formulas

Residency Requirement

New York City Residency is not required for this position

To Apply:

For City Employees, please go to Employee Self Service (ESS), click on Recruiting Activities/Careers.

For all other applicants, please go to NYC Careers by using the following link <https://a127-jobs.nyc.gov/>.

Most public libraries have computers available for use.

No phone calls, faxes, e-mails and personal inquiries permitted.

Post Date: 9/22/2016

Post Until: 10/6/2016

JVN: 071-2017-264189

The City of New York is an Equal Opportunity Employer.