

City of New York
DEPT. OF HOMELESS SERVICES
Job Vacancy Notice

Civil Service Title: Recreation Director	Level: N/A
Title Code No: 60430	Salary: \$37,538.00/\$43,169.00 -\$58,436.00 Frequency: ANNUAL
Office Title: Recreation Director	Work location: 108-75 Avenue D BROOKLYN, NY 11236
Division/Work Unit: Flatlands/Family Services	Number of Positions: 1
Hours/Shift: Tues.-Sat. 10:00am-6:00pm/Sun./Mon. RDOS	Agency Tracking #: 2877 POSITION #: 2307

Job Description

The NYC Department of Homeless Services seeks a qualified individual to serve as a Recreation Director at our Flatlands Family Residence within the Family Services Division. Under supervision, with a wide latitude of independent action or decision, the selected candidate will be responsible for planning and supervising the recreational program for the shelter in accordance with the needs and interests of the children, young people and adults at the facility; supervise work of subordinate employees; demonstrate, teach and lead recreational activities, such as group and team games, arts and crafts, dances, gymnastics and simple forms of music and dramatics. S/he will organize and promote events for special occasions such as holiday events; issue and collect supplies and equipment; regularly inspect play areas and equipment for safety and attends community meetings as assigned. Must be available evenings and weekends.

Qualification Requirements

1. A baccalaureate degree from an accredited college including or supplemented by 24 credits in recreation, physical education, dance, fine arts, applied arts (including therapy), group work, group dynamics, and community organization, at least 18 credits of which must be in recreation, physical education, dance, fine arts and applied arts (including therapy); or
2. A baccalaureate degree from an accredited college plus one year of full-time paid experience in planning, coordinating and supervising recreation programs; or
3. A four-year high school diploma or its educational equivalent and a combination of education and experience that is equivalent to five years of experience required in "2" above. College education leading to a degree may be substituted for the required experience on the basis of 30 credits for one year of experience. However, all candidates must have at least one year of experience or 24 credits in recreation, physical education, dance, fine arts, applied arts (including therapy), group work, group dynamics, and community organization, at least 18 credits of which must be in recreation, physical education, dance, fine arts and applied arts (including therapy).

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

To Apply:

For City Employees, please go to Employee Self Service (ESS), click on Recruiting Activities/Careers.

For all other applicants, please go to the [NYC Careers website](#).

Most public libraries have computers available for use.

No phone calls, faxes, emails and personal inquiries permitted.

Post Date: 9/21/2015	Post Until: 10/5/2015	JVN: 071-215236
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The City of New York is an Equal Opportunity Employer.