

**City of New York**  
**DEPT. OF HOMELESS SERVICES**  
**Job Vacancy Notice**

<b>Civil Service Title:</b> Supervisor II (Social Work)	<b>Level:</b> N/A
<b>Title Code No:</b> 52632	<b>Salary:</b> \$60,049.00/\$69,056.00 -\$82,455.00 <b>Frequency:</b> ANNUAL
<b>Office Title:</b> Supervisor II (Social Work)	<b>Work location:</b> 33 Beaver Street MANHATTAN, NY 10004
<b>Division/Work Unit:</b> Family Services/Deputy Commissioner for Family Programs	<b>Number of Positions:</b> 1
<b>Hours/Shift:</b> Mon.-Fri.: 9:00am-5:00pm (9:00am-10:00am flex)/10:00am-6:00pm (10:00am-11:00am flex)	<b>Agency Tracking #:</b> 2967 <b>POSITION#:</b> 3772

**Job Description**

\*\*\*REPOST\*\*\*

The NYC Department of Homeless Services (DHS) seeks a qualified candidate to serve in the capacity of Supervisor II (Social Work). The selected candidate will provide oversight and management to teams of Social Workers as part of the Child Safety Campaign: Safety First Team initiative within the Division of Family Services.

Under the direction of the Director of Clinical Services and serving out of the Office of the Deputy Commissioner, Safety First Team Social Workers will coordinate with the Division of Family Services and Shelter Providers through Team Conferencing, effective case management, Coaching and Intervention to support families in shelter in the goal of providing a safe, healthy and supportive environment for themselves and their children.

With families, Safety First Team Social Workers will identify service planning, interventions and strategies to assist the family in desired outcomes and expectations for the parents and children.

The Supervisor II (Social Work) will guide staff in the development, implementation and achievement of program goals, including working with shelter providers to develop intervention plans which may involve an array of training, conducting workshops, facilitating feedback sessions with clients and the community and lining clients to available resources.

In addition, the selected candidates will handle administrative, operational, programmatic and related issues that might affect the Safety First Team and liaise with other DHS staff; governmental agencies and community-based organizations to ensure that all resources are being made available to clients.

S/he will also continually develop, train and encourage Safety First Team Social Workers to enhance skill sets as it relates to assessing safety and risk in order ensure that the team provides quality service utilizing all programmatic tools and the documentation of client progress and compliance with agency guidelines.

Supervisor II (Social Work) will also provide training and support for shelter providers, troubleshoot barriers and roadblocks affecting the provision of services, clarify DHS policies and expectations, coordinate and compile resources to help enhance the self-care, self-determination and independence of DHS clients.

**Qualification Requirements**

A Master's Degree in Social Work from an accredited school of social work and two years of full-time satisfactory experience practicing social work utilizing one, or a combination of, casework, group work and community organization methodologies, at least one year of which must have been in a supervisory capacity.

Special Note

Section 424-a of the New York Social Services Law requires an authorized agency to inquire whether a candidate for employment with child-care responsibilities has been the subject of a child abuse and maltreatment report. The agency has the discretion to assign a candidate who has been the subject of a child abuse and maltreatment report to a position with no child-care responsibilities.

**Preferred Skills**

Prior supervisory experience and strong clinical and group work skills; Knowledge of child and adolescent development;

emotional/behavioral health; mental health; parent-child relationships family dynamics; and diagnostic classification; Proficiency in the use of the Spanish language; Strong expertise in strengths-based, solution-focused, and family-centered practice; Knowledge of guidelines, policies and regulations relating to child welfare, safety, permanency and well-being; Knowledge and experience working with diverse cultures and ethnicities; and Candidates should also possess excellent written and verbal communication skills.

Prior experience training staff and ability to work in a fast-paced environment. LMSW (License Master of Social Work) or LCSW (Licensed Clinical Social Work).

### **Residency Requirement**

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

### **To Apply:**

For City Employees, please go to Employee Self Service (ESS), click on Recruiting Activities/Careers.

For all other applicants, please go to the [NYC Careers website](#).

Most public libraries have computers available for use.

No phone calls, faxes, emails and personal inquiries permitted.

**Post Date:** 11/25/2015

**Post Until:** 12/10/2015

**JVN:** 071-2016-224048

**The City of New York is an Equal Opportunity Employer.**