



NEW YORK CITY DEPARTMENT OF CORRECTION
 Joseph Ponte, Commissioner
 Ava B. Rice, Assistant Commissioner
 Contracts and Procurement
 Agency Chief Contracting Officer
 75-20 Astoria Boulevard, Suite 160
 East Elmhurst, NY 11370
 Office: 718 546-0690
 Fax: 718 278-6205

July 5, 2016

ADDENDUM # 1

Re: PIN 072201629SSD for On Call Maintenance Repairs, Replacement, and Diagnostic Services for package HVAC Units

Dear Prospective Bidders:

Pursuant to section 3-02 (i) of the Procurement Policy Board Rules, The Department of Correction (DOC) is issuing **Addendum #1** for PIN: **072201629SSD** to notify prospective bidder's of an extension of the Bid response due date. Please note that an additional addendum will be issued to respond to questions that were submitted by prospective bidders.

Bid Response Due Date

The Bid response due date has been extended to Thursday, July 21, 2016 @ 10:00pm. All responses must be submitted on or before the aforesaid date to the address included below.

Location:

NYC Department of Correction
 Attention: Cameron Sutton Jr.
 Bulova Corporate Center
 75-20 Astoria Blvd, Suite 160 (A)
 East Elmhurst, New York, 11370

- **Please submit this addendum with your Bids**

Agency Chief Contracting Officer

I acknowledge receipt of this addendum.

Bidder/Company Name (Print)

Authorized Representative (Print Name)

Authorized Representative (Signature)

Date