



NEW YORK CITY DEPARTMENT OF CORRECTION

Joseph Ponte, Commissioner

Ava B. Rice, Agency Chief Contracting Officer  
Central Office of Procurement

Bulova Corporate Center  
75-20 Astoria Boulevard, Suite 160  
East Elmhurst, NY 11370

Office: 718 546-0791

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**Notice of Solicitation for Competitive Sealed Bid (CSB)**

**PIN: 072201608CPD/EPIN:07216B0010**

**“Brooklyn Detention Complex Exterior Stabilization: Gymnasium  
Windows and Protective Guards Brooklyn, NY”**

Vendors can download a copy of the bid documents **at no cost** from the Department website at <http://www1.nyc.gov/site/doc/contracts/contracts.page>

The bid documents can also be picked up in person with a **\$25.00 Check or Money Order** Payable to: Commissioner of Finance; from **6/17/2016 to 7/5/2016**, 8:00AM - 5:00PM at: **NYC Department of Correction, Central Office of Procurement, 75-20 Astoria Blvd, Suite 160 (The Bulova Corporate Center), East Elmhurst, NY 11370.**

**“Bidders are hereby advised that this contract is subject to a Project Labor Agreement (“PLA”) entered into between the City and the Building and Construction Trades Council of Greater New York (“BCTC”) affiliated Local unions. Please refer to the bid documents for further information.”**

**Pre-Bid Conference: Date/Time/Location:**

**Thursday, June 23, 2016 @ 10:00AM**

Brooklyn Detention Complex (BKDC)  
NYC Department of Correction  
275 Atlantic Avenue  
Brooklyn, NY 11201

**(Optional but highly recommended)**

**Site Visit will follow Pre-Bid Conference**

(Must Email Security Clearance form before or **(1) day** prior to the scheduled Pre-Bid to Mr. Cameron Sutton Jr.) **The Security Clearance Request form can be obtained at the aforementioned link. Drawings are not available online and should be picked up at NYC Department of Correction Headquarters (Bulova Corporate Center-Suite 160).**

**Bid Due Date/Time/Location:**

**Wednesday, July 6, 2016 @ 10:00AM**

NYC Department of Correction  
Bulova Corporate Center  
75-20 Astoria Blvd, Suite 160  
East Elmhurst, New York, 11370

Should you have any questions regarding this solicitation, contact: **Mr. Cameron Sutton Jr., Contract Manager, Special Projects at (718) 546-0791** or via email [Cameron.Sutton@doc.nyc.gov](mailto:Cameron.Sutton@doc.nyc.gov). In Cameron’s absence, please contact **Deputy Agency Chief Contracting Officer, Mr. Carlo Di Fava at (718) 546-0768** or via email [Carlo.difava@doc.nyc.gov](mailto:Carlo.difava@doc.nyc.gov)

**NOTE:** The last day for questions or request for clarifications is **five (5) business days** prior to the bid due date.

Please update your vendor profile to include your most current contact information (email) by accessing the New York City Comptroller’s Payee Information Portal (PIP) at <https://a127-pip.nyc.gov/webapp/PRDPCW/SelfService> or search for the Payee Information Portal of the City of New York to access the website. After July 1, 2016 solicitation letters will no longer be mailed.