

HIV CARE STATUS REPORTS:

HOW TO SUBMIT PATIENTS AND OBTAIN OUTCOMES

OVERVIEW

- ❖ This presentation reviews information specific to submitting patients and obtaining CSR outcomes into the HIV CSR system for approved CSR designee users.
- ❖ For information on who is eligible to obtain access and the registration process, please refer to the power point on “**How to Request Access**”.

WHICH PATIENTS ARE ELIGIBLE?

- A patient with a new, confirmed HIV diagnosis made by your site who did not link to HIV-related medical care in the past **12** or more months.
- ❖ *Of note, patients diagnosed on the inpatient service/ED referred to your site's ID clinic but do not link to care in the 12 months from the time of diagnosis are eligible for submission.*

OR

- A patient who was previously diagnosed with HIV and in your facility's care but has not returned back to your facility for HIV-related medical care in the past **12** or more months.

WHAT PATIENT INFORMATION MUST BE SUBMITTED ?



Patient Data Entry

Last Name *

First Name * / Middle Name

Date of Birth *

Alias Last Name

Alias First Name / Middle Name

Alias Date of Birth

Sex *

Male

Female

Social Security Number *

MRN/facility identifier *

Date of the last MD visit at facility/site *

Date of the last HIV-related lab at facility/site *

* Required Fields

[Submit](#)

[Reset](#)



Screen Shot of
Patient Data Entry
Screen

REQUIRED PATIENT INFORMATION

➤ The following slides will describe in detail the 3 required patient variables below:

- ❑ MRN/facility identifier

- ❑ Date of last HIV-related medical visit

- ❑ Date of Last HIV-related medical lab

MRN/FACILITY IDENTIFIER

- MRN/facility identifier → number assigned by your site that identifies an individual medical record.
- This number will serve as the unique identifier under which the care status outcome of each individual will be reported in the CSR system
- The number is solely used for you to identify your patient and will not be used at any time during the matching process.

DATE OF THE LAST HIV-RELATED MEDICAL VISIT

- This is the date of the last HIV medical care visit at your site.
- This visit date should have been with an MD, DO, PA, or NP at your facility/site.
- The purpose of this visit date is to confirm that the patient has been out of care for at least 12 months.
- If the visit date is <12 months from the date you are submitting the patient, the patient cannot be submitted.

DATE OF THE LAST HIV-RELATED MEDICAL LAB

- ❖ Patient-provider verification step - The date of the last HIV-related lab (CD4, viral load, or confirmatory test) is the date that the HIV related lab was collected at your site and will be matched against the NYC DOHMH HIV Registry. This is to verify that your site has been reported to the Registry to be this patient's provider. *The value of the result is NOT required.*
- ❖ If the automated patient-provider verification match fails to confirm your site as the patient's provider, the Care Status match will not proceed while a manual laboratory investigation is performed.
- ❖ A window of time has been built in within the matching algorithm to account for minor fluctuations in dates reported the NYC DOHMH HIV Registry

CSR PATIENT OUTCOMES

- **Follow-up needed:** the provider will need to continue efforts to return the patient to care as the queried patient **DID NOT** meet the DOHMH HIV Epidemiology and Field Service Program's (HEFSP) criteria for being in care in NYC
- **No additional follow-up needed:** the provider does not need to continue efforts to return the patient to care as the queried patient **DID** meet the DOHMH HEFSP's criteria for being in care in NYC
- **Non-case:** unable to establish that the patient has ever been diagnosed with HIV and reported to the NYC DOHMH

DATA CONSIDERATIONS AND SECURITY

- HIV-related laboratory test reports take 2-4 weeks to be reported to NYC HIV Registry.
- Vital statistics data may lag 12-18 months from the time of patient's death to the information being reported to the NYC HIV Registry.
- Laboratory data reported to the HIV Registry does not reflect the specific location where the test was collected (i.e., inpatient, emergency department, outpatient).

DATA CONSIDERATIONS AND SECURITY (CONTINUED)

- Regarding the matching of laboratory reports to the correct provider, an in-house application is used to standardize laboratory information on incoming reports which is then matched to a repository of NYC providers. As provider that does not match to an incoming report is investigated.
- All patient information submitted to the HIV Care Status Reports application will be stored in the secure server with all other HIV Registry information.

TIME FROM PATIENT SUBMISSION TO CSR PATIENT OUTCOME

- ❖ The CSR match will be reported the following business day
- ❖ If the outcome is pending the next business day, additional investigations are underway as the patient is either did not match to the Registry or failed patient-provider verification.

PATIENT LIST SUBMISSION

- Submit patient lists quarterly due to given the data considerations and lag time of laboratory data and vital statistics information being incorporated into the HIV Registry.
- No minimum or maximum number of patients is required when submitting your quarterly patient list.
- Individual patients must be entered into the CSR system directly; batch uploading is not possible at this time.
- Results of all patient lists submitted will be available in your facility's CSR account indefinitely.

FOR MORE INFORMATION PLEASE CONTACT

csr@health.nyc.gov

HIV Care Status Unit

Bureau of HIV/AIDS Prevention and Control

New York City Department of Health and Mental Hygiene